Gnosall Parish Council

Minutes of the Resources Committee Meeting held on 17th December 2019 at 7.30pm in the Parish Office

Present: Cllr K Ingram (in the chair), Cllr G Payne, Cllr J Lammin, Cllr A Mills, Cllr

C Emsley, Cllr Gregory and Jayne Cooper, Clerk/RFO

Press and Public – none present

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2	To receive apologies and record absences
	Apologies received and accepted from Cllr Greatrex
3	To receive any declarations of interest
	There were no declarations of interest
4	To receive and confirm the minutes of the meetings held on 30.9.19
	The minutes of the meeting held on 30.9.19 were approved as a true and accurate record.
5	To deal with any matters arising not dealt with elsewhere on the agenda
	 npower tariff change – the reported error had been rectified and a refund is expected from npower. A grant of £545 had been received from Stafford Borough towards
	Christmas expenses
	• The Clerk would be invoicing Staffordshire County Council for library rent – this is outstanding.
	• £750 had been received from the People Helping People Fund to help fund the dementia sensory garden project.
5	To receive accounts for the third quarter for the financial year 2019/20
	Carried forward to the next meeting as the third quarter ends on 31.12.19
6	To receive a proposed budget for 2020/21 and consider precept and concurrent grant requirements for 2020/21
	Grosvenor Centre, Open Spaces, Procedures Review and Personnel Committees had met in the previous month and presented planned income and expenditure for the year 2020/21 to Resources Committee to consider.
	Personnel expenditure would remain the same as in 2019/20. This was accepted.
	Open Spaces expenditure would increase by £4823 (additional maintenance, additional facilities, and reduction in the grass cutting grant from SCC, the purchase of a new bench and a one off event to celebrate the 75 th anniversary of VE Day). This was accepted
	Grosvenor Centre regular expenditure would remain the same as in 2019/20 which was accepted. Additional funds would be allocated for the Grosvenor Centre enhancement and should to be added to funds already

	ring fenced for this project over the last 3 years (£20K in 2017/18, £20K in 2018/19 and £20K in 2019/20 less any expenditure during those years. It was agreed to open a separate bank account to retain funds for this project. Clerk to action	Clerk
	PRC had requested £200 to purchase items to commemorate the death of a senior royal – following recommendations received from NALC.	
	 Resources Committee also agreed the following budget amendments: To increase the Christmas budget from £2000 to £3000 To increase the defibrillator expenses by £100 (noting an annual donation from Gnosall United Charities of £500) To increase the donation to Best Kept Village by £500 To include £5000 for safety surfacing of play area car parks To include £2500 for any Risk Assessment related work To reduce the donation to GG's Youth Club from £2000 to £1000 	
	Based on budget figures, the amount of funds held in the bank and building society, the precept was then considered. Various options prepared by the Chair of Resources and the Clerk were presented based on information received from Stafford Borough Council on the tax base figure.	
	The Chair of Resources was asked to circulate amended figures based on the agreed changes to the budget (as detailed above) as well as details on what the precept would increase to if there was a balanced budget (£0 deficit).	Cllr Ingram
	It was proposed, seconded and agreed that members would be happy to carry forward a similar deficit to that in 2019/20 (as accounts are carefully monitored during the year). Details of a budget with the same deficit as in 2019/20 as well as a balanced budget would to be presented to Council on 13 th January when the precept for 2020/21 would be considered and agreed.	
	The concurrent grant would be the same as in previous years at £3690.000	
	As in previous years, publicity would be arranged to explain how and why the precept had been agreed.	Clerk
7	To report on any funding applications	
	The Clerk had applied to Veolia's environment grant for funding towards the Dementia Sensory Garden Project – the outcome is still awaited.	
8	To consider any requests for donations including	
	There had been no requests.	
9	To deal with correspondence referred by main Council	
	There was nothing to report.	
10	To confirm the time and date of the next meeting	
	4 th February 2020 at 7.30pm. Cllr Mills tendered his apologies.	
	The meeting close	1 - (0 00