

Gnosall Parish Council
Minutes of the Open Spaces Committee meeting
Held on 15th July at 7.30pm in the Parish Office

Present: Cllr T Simkin (in the chair), Cllr R Greatrex, Cllr Archer, Cllr Lammin, Cllr Webb, Cllr Kessey, Cllr Gregory, Cllr Bishop and Jayne Cooper

Press and Public Open Forum – none present

	Cllr Bishop was welcomed to the meeting as a recently co-opted councillor with a view to join this committee	
1	To receive apologies and record absences Received from Cllr Tomkinson and Mike Deegan	
2	To receive any Declarations of Interest There were no declarations of interest.	
3	To receive and confirm the minutes of the meetings held on 17th June 2019 The minutes were confirmed as a true and accurate record of the meeting.	
4	To consider any matters arising not elsewhere on the agenda The dead trees on the Village Green had been removed. Three horse chestnut trees had been donated to the parish council.	
5	To review Open Spaces Committee projects and maintenance All jobs identified at the last meeting as well as all job identified following the parish walk-about held on 1 st July were discussed. Many of the jobs had been completed or were ongoing. Jobs that were outstanding were prioritised with an aim of completing as many as possible during the summer and autumn. Attached is Appendix A, updated maintenance /job list.	
6	To confirm the time and date for the next meeting September - TBC	

Meeting closed at 9pm

Appendix A - Open Spaces: Maintenance/Job Report, Summer 2019 (updated 15.7.19)

AREAS	IDENTIFIED JOBS
Tennis Court	Inspected during walk about on 1 st July. No problems identified. Cleaning scheduled subject to cost. Disclaimer notices ordered
Outdoor Gym	Inspected 1.7.19. Safety surfacing lifting and possibly flooring re-levelling. Contractor to be informed
Basketball Area	Inspected 1.7.19 Weeding and painting needed asap Benches old but ok for another year Bins old but ok for another year Hard surface to be cleaned
MUGA	Cleaning and relining are the only jobs which are already planned for this summer Lump in surface near to edge (near roadside) caused by tree roots. No action to be taken yet
Park	Quotes for equipment and surfacing – ongoing Notice board to be varnished in the autumn Fencing – work to commence w/c 15 th July Bins generally ok. One bin needs fixing to post Car park Surfacing – meeting being arranged Large nettles in bushes in picnic area. Needs addressing by JWH Picnic gate will be removed New bench on Forrester's Lane in hand
Football Pitch	Inspected 1.7.19 Needs levelling –agreed to rotavate and reseed in autumn. Posts need painting
Boardwalk, Pools, Brook	Inspected 1.7.19 Repairs scheduled to lift sunken areas Dipping platform ok Benches ok (one needs cleaning)
Chippy Jumps	Inspected 1.7.19 Play equipment ok Second bin ordered 2.7.19 from Streetscene Old fencing removed
The Wold	Inspection still outstanding
Village Green	Inspected 1.7.19 Benches ok Shrubs ok Notice board ok Posts and gates ok Meadow needs weeding Public footpath needs weeding
Allotments	Rubbish to be removed. Clerk to action Hedge needs laying. Autumn is an ideal time Steps to railway on JWH work schedule Info on website complete
Burial Ground	Hedge needs cutting Nettles and weeding needed Meeting needed with Church reps re clearing and grass-seeding hen & chicken lane

<p>Other:</p> <ul style="list-style-type: none"> • Bus shelters at Knightley • Notice boards • Phone Boxes 	<p>Grange Road shelter needs new boards Shelter near junction with Knightley Road needs re-felting</p> <p>All notice boards (10 in total) to be varnished. Clerk to obtain quotes from contractor</p> <p>Outwoods phone box ok Gnosall phone box ok Bromstead phone box in need of considerable repair – council agenda in September re Bromstead Book Swap Shop Knightly phone box overgrown with ivy. Future discussion.</p>
<p>Dementia Sensory Garden</p>	<p>Funding applied for from People Helping People Fund (SCC) and will be match funded from parish council funds. Other funds applied to. Cllr Bishop may be able to help source materials and help from work apprentices in September.</p>
<p>Open Spaces Risk Assessments</p>	<p>In hand, new forms being designed and RA schedule to be formalised</p>