

Minutes of the Meeting of Council
Held in the Brearley Room on Monday 10th December 2018 beginning at 7.30pm

Present	Cllr G Gregory (in the Chair) Cllr P Alker Cllr T Innamorati Cllr G Payne Cllr K Ingram Cllr S Powell Cllr K Abbott Cllr T Simkin Cllr J Tomkinson	Cllr M Booth Cllr V Kessey Cllr R Greatrex Cllr J Archer Cllr C Emsley Jayne Cooper, Clerk
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Along with 2 members of the public

18/155	<p>Public Open Forum</p> <p>Two residents raised concerns that despite requesting speed restrictions with the council in 2011, including signage and passing bays in Moreton, no action has been taken. Speeding traffic continues and delivery drivers drive around Moreton without care. Issues raised with the council 7 years ago, they said, need to be revisited. The Chair responded that this matter had been discussed several times, Staffordshire County Council have limited funds and although the concerns raised were understood by councillors it is doubtful that any action could be taken however, the matter would be raised again with County Councillor Mark Winnington.</p> <p>Another concerning matter was raised in relation to a person acting inappropriately on the railway. The Chair responded that this had been raised with the Parish Council and it was evident that the police had been informed and had confirmed they would be observing the area. This was accepted.</p> <p>The members of the public left the meeting.</p>	
18/156	<p>To receive apologies and record absences</p> <p>Apologies were accepted from Cllr Webb and Borough Councillors M Smith and K Williamson.</p>	
18/157	<p>To record any Declarations of Interest</p> <p>Cllr Alker declared an interest in discussions about the library and Cllr Simkin declared an interest in personnel related discussions.</p>	
18/158	<p>To receive and confirm the minutes of the meeting held on 12th November 2018</p> <p>Subject to a correction to minute 18/147, the minutes of the meeting were proposed, seconded and agreed as a true and accurate record.</p>	

18/159	<p>To consider any matters arising from the minutes of the meeting held on 12th November not covered elsewhere on the agenda</p> <p>There were no matters arising.</p>	
18/160	<p>To receive the following reports:</p> <p>a) The Clerk's report including any correspondence</p> <p>The Clerk informed Council that Sue Green had resigned from her position as a parish councillor. The Clerk was asked to inform Stafford Borough Council and check the arrangements for co-option bearing in mind an election is due in May. A formal letter of thanks to be sent to Mrs Green.</p> <p>The Clerk informed Councillors of vacancies on Parish Council committees and asked them to consider filling these vacancies.</p> <p>Smart water – enquires with Newport Town Council and the company involved with the Smart Water initiative had been made. Packs to Neighbourhood Watch Groups are available at £10.95 each. It was accepted that the Parish Council could not afford this and therefore no further action would be taken.</p> <p>Community Awards – along with the Chair and Cllr Webb, the Clerk had attended Stafford Borough Council Community Awards Ceremony on 24th November. GG's Youth Club received a Highly Commended Award and Gnosall's BKV team had been nominated in the Action in the Community section.</p> <p>Cllr Payne, Cllr Booth and the Clerk attended Staffordshire Parish Council's Associations (SPCA) AGM at which the Chief Executive of the National Association of Local Councils (NALC) Jonathan Owen was guest speaker. The Clerk shared with councillors the main points raised in Mr Owen's speech. It was noted that Gnosall Parish Council had come close to winning Council of the Year at the recent NALC Conference. The SPCA Executive meeting had followed the AGM. It was reported that parish council's do not respond to SPCA requests for information to help SPCA present informed arguments to other authorities as much as the SPCA Chief Executive would like.. The Clerk would ensure that future requests are followed up.</p> <p>Letters to residents regarding inconsiderate parking in Monks Walk had been drafted and would be sent to all households.</p> <p>The report also included a summary of meetings held in the previous month</p> <p>(b) Any reports from Parish Councillors on meetings/courses attended</p> <p>SPCA AGM - Cllr Payne added to the Clerks report sharing information on the main points of discussion. There would be no increase in SPCA membership fees for 2019.</p>	Clerk

	<p>Gnosall Handbells AGM – it was noted that Cllr Webb had attended on behalf of The Parish Council.</p> <p>Memorial Village Hall AGM- Cllr Simkin and Cllr Ingram had attended. In future, minutes of meetings would be circulated to parish councillors for information. The Memorial Village Hall had confirmed they would be involved in GFest 2019.</p> <p>Support Staffordshire Meeting (formally Community Council of Staffordshire). Cllr Innamorati had attended a recent meeting and suggested future meetings are attended as this could be useful for parish council projects.</p> <p>Patients Forum – minutes of the recent meeting attended by Cllr Alker were received.</p> <p>c) Any reports from Borough and County Councillors None present</p>	
18/161	<p>To consider any road and footway matters</p> <p>The Clerk was asked to report</p> <ul style="list-style-type: none"> • The sunken grid on Newport Road that is in danger of collapsing. • Inconsiderate parking outside the vets and hairdressers on Newport Road causing visibility issues for traffic leaving Glendower Close • Road surface breaking up near to junction of Heath Road and Church Eaton Road in Moreton • Inconsiderate parking opposite the junction of Ginger Hill and Cowley Lane • Continual flooding on bend just past Old Barn Close (reported many times previously). This is very dangerous when the water freezes. • Continual flooding on S-bend on Knightley Road, gullies need emptying. Reported previously several times. <p>Cllr Greatrex commented on a newspaper article in which it was reported that AMEY is owned by a Spanish company that is looking to downsize which could mean that the amount of work needed in Staffordshire had not been budgeted for. This to be discussed with Councillor Winnington at a future meeting.</p>	<p>Clerk</p> <p>Clerk</p>
18/162	<p>To discuss the criteria regarding occupation of homes on the rural exception site at Lowfield Lane</p> <p>Residents from Heron Brook had raised concerns with the Parish Council that homes in Heron Brook (off Lowfield Lane) were not being offered to Gnosall residents (or those with a Gnosall connection) in the first instance. This was part of a list of criteria agreed with Stafford and Rural Homes and the Parish Council for homes for both rented and shared ownership homes on this rural exception site when they were built in 2010/2011. The Clerk and Cllr Alker had been assisting a parishioner in applying for a rented property on this site and</p>	

	<p>discussions, it had become evident that the criteria was not been followed.</p> <p>It was agreed the Clerk should write to the Stafford and Rural Homes reaffirming the criteria previously agreed. Cllr Alker to assist the Clerk.</p>	Clerk Cllr Alker
18/163	<p>To consider Committees/Working Group issues</p> <p>a) Matters relating to the Planning Committee</p> <ul style="list-style-type: none"> Minutes of the meeting held on 22.11.18 were accepted <p>b) Matters relating to the Open Spaces Committee</p> <ul style="list-style-type: none"> Minutes of the meeting held on 3.12.18 were accepted Outstanding action for both ongoing and planned projects was confirmed Budget requirements for the financial year 2019/20 had been agreed The outcome of the S106 application is likely to be known in January 2019 An email had been received regarding future work on Hen& Chicken Lane. The Clerk to respond explaining that additional work (except maintenance) on this lane is on hold. <p>c) Matters relating to the Grosvenor Committee</p> <ul style="list-style-type: none"> Minutes of the meeting held on 4.12.18 were accepted Discussions regarding the renewal of the Rosebuds lease would resume in January. Until a new Designated Premises Supervisor is appointed hirers would have to bring their own alcohol. A relief caretaker would not be appointed. <p>d) to the Resources Committee</p> <ul style="list-style-type: none"> Minutes of the meeting held on 6.12.18 were accepted The budget for the year 2019/20 was presented in draft as further discussion on personnel related matters are required which may affect the budget. This was accepted. Option for the precept were received and discussed. It was accepted there would be an increase in the precept to meet increased costs. The precept would be agreed at the next Council meeting when the amended budget is known. Details of the reasons for the increase in precept would be shared with parishioners via parish magazines and the website. The Chair of Resources would continue to work on precept/budget options that would be presented to council. A recommendation to award £150 to Gnosall Scouts was approved. Clerk to action. <p>e) Matters relating to the GFest Committee</p> <ul style="list-style-type: none"> Minutes of the meeting held on 14.11.18 were accepted More activities are planned and bookings are already being taken for the canal festival. 	Cllr Ingram Clerk

	<ul style="list-style-type: none"> • Cllr Powell and Cllr Ingram to meet to discuss visitors from Tarragona during the GFest period <p>f) Matters relating to the Christmas Working Party</p> <ul style="list-style-type: none"> • The lights switch on event on 24.11.18 was successful. • Positive feedback had been received from parishioners. • Funds had been raised for both GLEAN and GG's Youth Club • Gnosall Scouts retained any donations made on the hot dog stall • Councillors had provided feedback on possible improvements that would be discussed at a debrief meeting yet to be arranged. • Lights on some of the Christmas trees seem to have lost their sparkle and may need replacing in 2019 • Moreton Millennium Community Centre Committee had sent their thanks to the parish council for the £50 donation towards a successful carol singing and Christmas event held at the beginning of December. 	
18/164	<p>To receive a report on recent meetings of GLEAN and an update on the portacabin</p> <p>Councillors received a written report on progress in the last month. The opening date has been put back again, due to the amount of work still needed to the ramp and other external areas. The GLEAN trustees had extended their thanks to the Parish Council for the financial help being given to enable the library project to be completed.</p> <p>Confirmation had been received that a grant of £500 from Staffordshire County Council had been approved. About £150 had been raised at the Christmas lights switch-on and a folk concert in aid of the library project is planned for Wednesday 20th February in the Grosvenor Centre.</p> <p>There was discussion about the remaining hard core and it was proposed, seconded and agreed to use the hardcore to create path that would eventually lead to a sensory garden (as part of the council's dementia friendly project). The dimensions of the path to be determined at a later date.</p> <p>The Clerk reminded councillors that when the budget is finalised at the next meeting, it would be sensible to include funds for the sensory garden although it is likely grant funding would be available for this sort of project. Cllr Powell offered to donate £100 to begin the sensory garden project from his company. This was welcomed.</p>	
18/165	<p>To consider Gnosall's secret bunker - a possible project and/or listing</p> <p>This item to be carried over to the next council meeting</p>	

18/166	<p>To receive a report on financial receipts for November 2018 and to receive accounts for approval for December 2018</p> <p>The accounts for the month of November were reviewed then proposed, seconded and accepted. Clerk to action.</p>	Clerk
18/167	<p>To request items for the next agenda</p> <p>Cllrs to inform the Clerk of items at least 10 days before the date of the next meeting. Items already put forward:</p> <p>Investigate the opportunity to create a listed building (or project) on Gnosall's secret bunker.</p>	
18/168	<p>To confirm the date and time of the next meeting</p> <p>The next meeting would be held on Monday 14th January 2019 at 7.30pm.</p>	
18/169	<p><i>To exclude the press and public whilst confidential information is discussed</i></p> <p>Matters relating to the Personnel Committee</p> <ul style="list-style-type: none"> • Minutes of the meeting held on 3.12.18 were accepted • Plans to improve office security are ongoing and it was agreed to accept a quotation for new door plus labour costs as presented. • Staff contracts are under review to ensure they are compliant with up to date HR regulations • Appraisals would be carried out prior to the next Personnel Committee meeting • Employment costs would be finalised at the next meeting that would feed into the budget for 2019/20 • A new Chair for Personnel would be appointed at the next meeting 	

The meeting closed at 9.15pm

Gnosall Parish Council PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
333	library project work	10/12/2018		Co-operative	BACS	Glean work	HUWS Gray	S	291.93	58.39	350.32
334	Local Donations	10/12/2018		Co-operative	BACS	Donation to Royal British	Royal British Legion	E	25.00	0.00	25.00
335	library project work	10/12/2018		Co-operative	BACS	Glean work	Travis Perkins	S	78.70	15.74	94.44
336	library project work	10/12/2018		Co-operative	BACS	Glean work	Travis Perkins	S	110.95	22.19	133.14
337	library project work	10/12/2018		Co-operative	BACS	Glean work	Travis Perkins	S	25.26	5.06	30.32
338	library project work	10/12/2018		Co-operative	BACS	Glean work	HUWS Gray	S	1,406.41	281.28	1,687.69
339	Open Spaces	10/12/2018		Co-operative	BACS	Open Spaces Maintenance	Swan Pit Nurseries Ltd	S	27.65	5.50	33.15
340	BKV expenditure	10/12/2018		Co-operative	BACS	BKV plants	Swan Pit Nurseries Ltd	S	113.52	22.72	136.24
341	Employment Costs	10/12/2018		Co-operative	BACS	Handyman duties	P Prince	E	455.00	0.00	455.00
342	Cleaning/windows/sanita	10/12/2018		Co-operative	BACS	Cleaning materials	ESPO	S	78.25	15.64	93.89
343	youth club expenditure	10/12/2018		Youth Club	BACS	Cleaning materials	ESPO	S	27.32	5.47	32.79
344	youth club expenditure	10/12/2018		Youth Club	BACS	Work in youth club	Travis Perkins	S	7.68	1.54	9.22
345	youth club expenditure	10/12/2018		Youth Club	BACS	Work in youth club	Travis Perkins	S	33.51	6.70	40.21
346	youth club expenditure	10/12/2018		Youth Club	BACS	Work in youth club	Travis Perkins	S	37.68	7.54	45.22
347	Employment Costs	10/12/2018		Co-operative	BACS	Salary	GPC	E	409.80	0.00	409.80
348	Employment Costs	10/12/2018		Co-operative	BACS	Salary	GPC	E	264.00	0.00	264.00
349	Employment Costs	10/12/2018		Co-operative	BACS	Salary	GPC	E	1,922.39	0.00	1,922.39
350	Employment Costs	10/12/2018		Co-operative	GPC	Salary	GPC	E	574.54	0.00	574.54
351	Employment Costs	10/12/2018		Co-operative	BACS	Pension	Staffordshire County	E	781.06	0.00	781.06
352	Employment Costs	10/12/2018		Co-operative	BACS	NI&PAYE	GPC	E	838.03	0.00	838.03
Total									7,508.68	447.77	7,956.45

