

Minutes of the Meeting of Council

Held in the Brearley Room on Monday 12th November 2018 beginning at 7.30pm

Present	Cllr G Gregory (in the Chair)	Cllr M Booth
	Cllr T Innamorati	Cllr V Kessey
	Cllr G Payne	Cllr D Webb
	Cllr K Ingram	Cllr R Greatrex
	Cllr S Powell	Cllr J Archer
	Cllr K Abbott	Cllr C Emsley
	Cllr T Simkin	Jayne Cooper, Clerk
	Cllr J Tomkinson	

Along with SBC Councillors M Smith and K Williamson and 3 members of the public and PSCO Wright was present for the first 20 minutes of the meeting.

Councillors congratulated the Clerk on winning the National Association of Council Clerk's Clerk of Year 2018 Award. The Chair has accompanied the Clerk to NALC's Annual Conference where the winners had been announced. Council had celebrated this achievement with the Clerk on 5 th November to which Borough and County Councillors as well as the Council's solicitor had attended		
18/142	Public Open Forum The Clerk was asked whether draft minutes are posted on the website. She believed they were but would check.	
18/143	To receive apologies and record absences Apologies were accepted from Cllr Green, Cllr Alker and County Councillor M Winnington.	
18/144	To record any Declarations of Interest There were no declarations of interest.	
18/145	To receive and confirm the minutes of the meeting held on 8th October 2018 The minutes of the meeting were proposed, seconded and agreed as a true and accurate record. To receive and confirm the minutes of the special meeting held on 24th October 2018 The minutes of the meeting were proposed, seconded and agreed as a true and accurate record.	
18/146	To consider any matters arising from the minutes of the meeting held on 8th October not covered elsewhere on the agenda	

	<p>18/130(a) Tim Clegg, Chief Executive of Stafford Borough Council would be invited to Gnosall after the new library has officially opened.</p> <p>18/132 The installation of a water supply on The Acres is still pending.</p> <p>18/132 (d) The meeting with Cllr Powell and Cllr Ingram to discuss a visit from Tarragona (twinned town with Gnosall) during GFest 19 is outstanding.</p> <p>To consider any matters arising from the minutes of the meeting held on 24.10.18</p> <p>Cllr Powell expressed concerns in that he felt there had not been enough discussion at the special meeting of council to discuss the purchase of a new boiler and there were not enough alternatives to consider. Cllr Powell's comments were noted.</p> <p>It was reported that the installation of the new boiler had been completed on time by Parsons plumbing and within budget.</p>	
18/147	<p>To receive the following reports:</p> <p>a) The Clerk's report including any correspondence</p> <p>The report included a summary of meetings held in the previous month and a reminder to Open Spaces and Grosvenor Committees of jobs/projects to be completed in the coming months. Prior to the next Council meeting, several committees would meet to discuss budget requirements for 2019/20. Resources Committee would meet on 6th December to consider all budget requests and calculate a precept for council's consideration. It is likely with increased costs/expenses, additional maintenance along with extra responsibilities, the precept is likely to increase.</p> <p>The Clerk confirmed arrangements are in hand for the Christmas lights switch on event to be held on 24th November.</p> <p>GG's Youth Club committee would meet to finalise arrangements relating to shared facilities with GLEAN when the library opens. GG's had received £324 of funding from Waitrose Community Fund that would be put towards the cost of a new carpet.</p> <p>Along with the Chair and Cllr Webb, the Clerk would be attending Stafford Borough Councils Community Awards on 22nd November as both GG's Youth Club and Gnosall BKV team had been shortlisted for a community award.</p> <p>Gnosall and Newport Lions had written to Council asking for Council's views on a There But Not There statue to commemorate 100 years since the end of WWI. The statue would be funded by The Lions and its location is yet to be decided. The Council had no objection to this suggestion. The Clerk to respond.</p>	Clerk

	<p>The Clerk informed Council that she had been approached by a developer making enquiries about possible development on The Village Green. The developer was not aware that this land had village green status and therefore is not eligible for development. Council acknowledged that this developer had, at least, approached the Parish Council with enquiries which in the past others had not.</p> <p>Correspondence from residents making enquires about SMART Water would be followed up initially by contacting Newport Town Council who is involved in this with West Mercia Police. The Chair agreed to action.</p> <p>Emails from residents in Monks Walk regarding inconsiderate parking that could prevent emergency vehicle access were noted. It was agreed letters would be sent to all residents in this area asking everyone to be mindful of the need for considerate parking. Chair and Clerk to action.</p> <p>(b) Any reports from Parish Councillors on meetings/courses attended</p> <p>Collaboration Meeting – the Chair had attended this meeting on 25.11.18 and cllrs received a written report on the main issues discussed.</p> <p>Pubic Rights of Way meeting Meetings continue regularly and footpaths continue to be monitored by members of the working group. A new footpath (Glendower Close to Willey Lane) would now be included on the Definitive Map.</p> <p>Memorial Village Hall Committee Cllr Ingram and Cllr Simkin attend meetings monthly. The AGM would be held on 20.11.18 at which it is hoped to recruit new members.</p> <p>c) Any reports from Borough and County Councillors Cllr Williamson reported on SBC's financial plan for the next 3 years on which there is an uncertain deficit of around £639,000 in 2021/22. Budgets for parish council's had not been reduced but council tax would rise by 1.3%. The new homes bonus is being revised. There are no unallocated reserve funds so further capital must be generated.</p> <p>Cllr Smith added that SBC has to consider services Staffordshire County Council is cutting back on and the impact this has on the Borough Council. He also added that Gnosall Parish Council's request for S106 funds is likely to be agreed at the next Cabinet meeting.</p> <p>The Clerk was asked to pass information received from parishioners about traffic issues on Wharf Road and road defects n A518 near to bridge that crosses Doley Brook, to Cllr Winnington.</p> <p>PCSO Patrick Wright reported on crime statistics in Gnosall during September and October. 94 calls were made to 101 the majority were related to suspicious incidents or criminal damage. There had been an</p>	<p>Cllr Gregory</p> <p>Cllr Gregory Clerk</p> <p>Clerk</p>
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	increase in the amount of trailers being stolen and other farm related machinery. There had been several sightings of vans driving slowly around the village presumably looking for items to steal. Parishioners are informed of suspicious vehicles via the Parish Council's Facebook page and encouraged to report any suspicious sightings to 101.	
18/148	<p>To consider any road and footway matters</p> <p>The Clerk was asked to report again the sunken grid on Newport Road that is in danger of collapsing.</p> <p>It was reported that contractors had been out to alleviate the flooding on Knightley Road but were unaware of the gully location. Cllr Greatrex had assisted (as he was passing by) and the work has been rescheduled. This area floods each time it rains and is hazardous during the winter months.</p> <p>Cllr Tomkinson agreed to alert the land owner of a small tree leaning across the road on Befcote Road near to the Moreton turn off.</p> <p>Cllr Powell informed Council that at a recent road safety meeting he had attended in London, it was noted that Staffordshire County Council does not apply for funds from a multi million pound pot of money to deal with roads identified on the Dangerous Road Programme. The Clerk was asked to inform Cllr Winnington.</p> <p>Councillors received details of moveable speed detection cameras that could be useful in this parish to help tackle speeding issues. The cost is likely to be around £3500. Councillors felt this was an idea to be explored further and Resources Committee could consider the costs when working on next year's budget.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
18/149	<p>To consider Committees/Working Group issues</p> <p>a) Matters relating to the Planning Committee</p> <ul style="list-style-type: none"> Minutes of the meeting held on 11.10.18 were accepted <p>b) Matters relating to the Resources Committee</p> <ul style="list-style-type: none"> Minutes of the meeting held on 17.10.18 were accepted The accounts as at the end of the second quarter had been reviewed and accepted to be in a healthy position. The committee had agreed to reduce some budget headings to raise funds to pay for the new boiler (as agreed at a council meeting held on 24.10.18) Work on the budget for 2019/20 had commenced and would be completed at a meeting to be held on 6.12.18 <p>c) Matters relating to the Procedures Review Committee</p> <ul style="list-style-type: none"> Minutes of the meeting held on 22.10.18 were received It was agreed that all committees should review relevant policies at the first meeting following the Council's annual meeting in May GDPR documents were reviewed. There are now just a few still outstanding. Once complete members would receive copies of all GDPR related papers to review and then Council would be asked 	<p>Clerk</p>

	<p>to formally approve them.</p> <ul style="list-style-type: none"> Financial Regulations to be reviewed by the Cllr Booth and Cllr Ingram. <p>d) Matters relating to the Communications Committee</p> <ul style="list-style-type: none"> Minutes of the meeting to be circulated Members had reviewed social media activity, reviewed the website and considered budget requirements for GMK printing trying to keep costs below £3000 for 3 editions. The autumn edition of GMK had been delivered to over 2000 homes across the parish. <p>e) Matters relating to the Christmas Working Group</p> <ul style="list-style-type: none"> Action had been confirmed in the Clerk's report It was agreed to donate £50 to Moreton Millennium Community Centre to fund refreshments for the Christmas lights switch on. It was agreed Santa would sit on stage and hand out goody bags rather than construct or purchase a new grotto. 	
18/150	<p>To receive a report on recent meetings of GLEAN and an update on the portacabin</p> <p>A tremendous amount of work has gone on inside the library building, with furniture delivered, shelves erected, books put on them and computers installed. Volunteer training had continued. A builder willing to work on the ramp on a voluntary basis had been found following a DIY SOS type approach for which GLEAN and the Parish Council were grateful. The planned opening of 10th November had been put back because of additional work needed externally.</p> <p>GLEAN trustees had extended their thanks to the Parish Council for purchasing a new boiler.</p> <p>As at August 2018 GLEAN had raised £18,447.10 from 15 different sources and two more grants are promised as well as a share of donations for tickets to the Christmas Lights Switch-on.</p> <p>GLEAN would be writing to neighbouring parish councils asking them to back Gnosall Parish Council's support for the library project which will serve the wider area by providing some funding.</p> <p>Councillors accepted the report and the amount of work carried out so far.</p>	
18/151	<p>To receive a report on financial receipts for October 2018 and to receive accounts for approval for November 2018</p> <p>The accounts for the month of November were reviewed then proposed, seconded and accepted. Clerk to action.</p>	Clerk
18/152	To request items for the next agenda	

	<p>Cllrs to inform the Clerk of items at least 10 days before the date of the next meeting. Items already put forward:</p> <p>Investigate the opportunity to create a listed building (or project) on Gnosall's secret bunker.</p>	
18/153	<p>To confirm the date and time of the next meeting</p> <p>The next meeting would be held on Monday 10th December 2018 at 7.30pm.</p>	
18/154	<p><i>To exclude the press and public whilst confidential information is discussed</i></p> <p>To consider a financial loan or grant to GLEAN to help meet the final costs to complete the library project</p> <p>Councillors received a report detailing funds raised by GLEAN for the purchase of the unit and other materials needed for the library. Funds had now depleted and external work remains outstanding to complete the access ramp, railings and step. There was discussion about how building regulations had resulted in the ramp being larger and more complex than initially thought (and initially costed) but it is imperative that building regulations are adhered to.</p> <p>There was discussion about the Parish Council loaning GLEAN funds required but Council would need assurance that GLEAN has the capacity to borrow under its constitution. Concerns were shared that the cost of this project far exceeded expectations but the efforts by GLEAN members, parish councillors and staff were recognised. Despite the concerns, it was agreed that the project must be finished, in line with regulations and as soon as possible.</p> <p>It was proposed that Gnosall Parish Council makes a financial donation to GLEAN to complete the project up to a maximum of £8000. Costs would be met from contingency and reserve funds for the good of the parish and as match funding in recognition of the volunteer time already applied to this project. This proposal was seconded and a vote was taken with 11 councillors voting in favour and 3 abstentions.</p> <p>The Chair thanked councillors for their support in helping complete project and to Cllr Greatrex who was assisting GLEAN with the remaining external works.</p>	

The meeting closed at 9.30pm

Gnosall Parish Council

4 December 2018 (2018-2019)

PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
287	Grass cutting inc Burial	12/11/2018		Co-operative	BACS	Grass cutting and grounds	JWH Ground	E	2,440.00	0.00	2,440.00
288	Allotments	12/11/2018		Co-operative	BACS	Allotme maintenance -	JWH Ground	E	110.00	0.00	110.00
289	Repairs and renewals at	12/11/2018		Co-operative	BACS	Decorating Grosvenor	Paul Butler	E	1,990.00	0.00	1,990.00
290	GMK	12/11/2018		Co-operative	BACS	GMK Autumn newsletter	Mr Printit	S	780.00	156.00	936.00
292	youth club expenditure	12/11/2018		Youth Club	BACS	youth club equipment	ESPO	S	19.14	3.83	22.97
293	Open Spaces	12/11/2018		Co-operative	BACS	Open Spaces Maintenance	TFM	S	49.70	9.95	59.65
294	library project work	12/11/2018		Co-operative	BACS	Glean project work	TFM	S	12.74	2.55	15.29
295	Open Spaces	12/11/2018		Co-operative	BACS	Open Spaces Maintenance	Travis Perkins	S	2.50	0.50	3.00
296	library project work	12/11/2018		Co-operative	BACS	Library portacabin haulage	A Rhodes Haulage Ltd	S	1,195.00	239.00	1,434.00
297	Employment Costs	12/11/2018		Co-operative	BACS	Salary	GPC	E	445.12	0.00	445.12
298	Employment Costs	12/11/2018		Co-operative	BACS	Salary	GPC	E	1,922.39	0.00	1,922.39
299	Employment Costs	12/11/2018		Co-operative	BACS	Salary	GPC	E	574.54	0.00	574.54
300	Employment Costs	12/11/2018		Co-operative	BACS	Salary	GPC	E	311.12	0.00	311.12
301	Employment Costs	12/11/2018		Co-operative	BACS	NI&PAYE	GPC	E	873.03	0.00	873.03
302	Employment Costs	12/11/2018		Co-operative	BACS	Pension	Staffordshire County	E	781.06	0.00	781.06
303	Employment Costs	12/11/2018		Co-operative	BACS	Handyman duties	P Prince	E	422.50	0.00	422.50
304	Youth Club boiler	12/11/2018		Co-operative	BACS	youth club boiler	Parsons Plumbing &	S	1,650.00	330.00	1,980.00
Total									13,578.84	741.83	14,320.67