

Gnosall Parish Council
Minutes of the Grosvenor Centre Committee meeting
Held on 5th June at 7.30pm

Present: Cllr C Emsley (in the Chair), Cllr T Simkin, Cllr G Payne, Cllr S Green, Cllr S Powell, Cllr G Gregory, Jayne Cooper

Press and Public Open Forum – none present

1	<p>To elect a Chairman</p> <p>Cllr Emsley was proposed, seconded and agreed as Chairman of the Grosvenor Committee. Cllr Emsley accepted this position.</p> <p>To elect a Vice Chairman</p> <p>Cllr Payne was proposed, seconded and agreed as Vice Chairman of the Grosvenor Committee. Cllr Payne accepted this position</p>	
2	<p>To receive any apologies and record absences</p> <p>Apologies from Cllr Abbott</p>	
3	<p>To receive any Declarations of Interest</p> <p>Cllr Simkin declared an interest as her parents are employees of the Parish Council working at the Grosvenor Centre and Cllr Emsley declared an interest as his daughter is an employee at Rosebuds Nursery.</p>	
4	<p>To receive and confirm the minutes of the meeting held on 6th March 2018</p> <p>The minutes of the meeting held on 6th March 2018 were approved as a true and accurate record</p>	
5	<p>To consider any matters arising from the minutes not elsewhere on the agenda</p> <ul style="list-style-type: none"> Cllr Emsley and the Clerk to meet with the Manager of Rosebuds Nursery as soon as possible. It was noted that the new DPS had provided an excellent food and drink service at the most recent GFest Film Night. 	Clerk Cllr Emsley
6	<p>To receive an update from the Grosvenor Centre Enhancement Group</p> <p>The working group last met on 21st May and focussed on the specification required for architects. The group would finalise the brief for architects, and would then invite architects to deliver free proposals. The tendering process would then follow from which an architect would be selected. A public consultation would then be arranged. Prior to the above, the working group had agreed to determine what funding is available as members are well aware that some funding sources were no longer viable. Depending on this information, the group would decide whether they focus on a refurbishment of the centre rather than a complete rebuild. The working group agreed to update all councillors at the July Council meeting and seek a steer from Council on how to progress.</p>	

	It was noted that the results of the site survey had been received and there are no significant issues with the centre. There are few recommendations where monitoring of minor issues should take place. Details would be passed to this Committee to review at the next meeting.	
7	To receive an update on current bookings and income to date Bookings remain steady and a useful summary of all bookings up to December 2018 was received. It was noted that the centre is used for a variety of purposes and reaches all demographics of the parish which could be used as useful information when sourcing funding.	
8	To consider any maintenance and updating of both kitchens After discussion it was agreed that both kitchens are in need of modernising and kitchen units and sinks replaced. In the first instance, the Clerk to invite the Environmental Health Officer from Stafford Borough Council to advise on what is necessary to ensure food regulations are adhered to and then seek options to update the kitchens with comparisons between standard kitchen units and stainless steel ones. It was also reported that several of the windows do not open as handles are broken. Cllr Emsley to seek advice from a local contractor.	Clerk Cllr Emsley
9	To receive any correspondence/communication in relation to the Grosvenor Centre A request made at the Council meeting in May 2018 for better internet coverage in the Grosvenor was discussed. Cllr Webb to be asked for advice on options and it was acknowledged that it may be necessary to have a dedicated phone line in the Grosvenor Centre to ensure good wifi coverage. Clerk to liaise with Cllr Webb	Clerk Cllr Webb
10	To confirm the date of the next meeting The next scheduled meeting is 4 th September but it was agreed to fit in another meeting to discuss kitchen refurbishment.	
11	<i>To exclude members of the press and public whilst confidential information is discussed.</i> There were no members present To review quotations for internal decoration This item will be carried forward to a meeting to be arranged mid-late July as receipt of quotations had been delayed. Quotations would be reviewed alongside options for kitchen refurbishment. Clerk to arrange the meeting.	Clerk

Meeting closed at 8pm