

Gnosall Parish Council
Minutes of the Grosvenor Centre Committee meeting
Held on 7th August 2018 at 7.30pm

Present: Cllr C Emsley (in the Chair), Cllr T Simkin, Cllr G Payne, Cllr S Green, Cllr S Powell, Cllr G Gregory, Jayne Cooper

Press and Public Open Forum – none present

1	<p>To receive any apologies and record absences</p> <p>Apologies were received from Cllr Abbott</p>	
3	<p>To receive any Declarations of Interest</p> <p>Cllr Simkin declared an interest as her parents are employees of the Parish Council working at the Grosvenor Centre and Cllr Emsley declared an interest as his daughter is an employee at Rosebuds Nursery. It was noted that Cllr Powell had used the services of one of the decorators who had provided a quotation.</p>	
4	<p>To receive and confirm the minutes of the meeting held on 5th June 2018</p> <p>The minutes of the meeting held on 5th June 2018 were approved as a true and accurate record</p>	
5	<p>To consider any matters arising from the minutes not elsewhere on the agenda</p> <ul style="list-style-type: none"> Cllr Emsley and the Clerk had met with the Manager of Rosebuds Nursery on 10th July at which Mrs Harrison had confirmed Rosebuds business is sustainable and in 2019 she would be in a position to sign a 5 year lease. It had been agreed to meet again in January 2019 to make arrangements for the new lease. Committee members welcomed this report and agreed that the committee should consider any increases to the rent prior to the planned meeting in January. Members received a revised copy of the booking conditions that had been updated following a few instances where the centre had not been left in good order following a function. The amendments were approved and would be implemented with immediate effect. Suitable signage would also be displayed within the centre reminding hirers of their responsibilities. 	
5	<p>To consider maintenance and updating of both kitchens following advice from SBC's Environmental Officer</p> <p>The Clerk had meet with the Environmental Officer who had confirmed the kitchens were in good order and adhered to current regulations subject to one or two very minor maintenance requirements.</p> <p>Based on information received from the Environmental Officer, The Clerk recommended upgrading both kitchens with new cupboards and drawers that are easily to clean (ie no grooves), replace the sinks and the waste pipes and retain the stainless steel working tops. Better storage of crockery and cutlery is already planned with drawers for cutlery and crockery</p>	

	<p>organised in the tall cupboards with heavy items on the lower shelves.</p> <p>The recommendation was accepted and the Clerk, Caretaker and Handyman would liaise once the internal decoration is complete to progress with the kitchen upgrade in the autumn.</p>	<p>Clerk Caretaker Handyman</p>
10	<p>To confirm the date of the next meeting</p> <p>The next meeting would be held in October. The Clerk to circulate a date.</p>	<p>Clerk</p>
11	<p><i>To exclude members of the press and public whilst confidential information is discussed.</i></p> <p>There were no members present</p> <p>To review quotations for internal decoration</p> <p>Three quotations had been received and were reviewed. It was agreed to accept the quotation from Mr S Taylor at a cost of £1990. The Clerk to action.</p>	<p>Clerk</p>

Meeting closed at 7.50pm