

1	<p><b>To receive apologies and record absences</b></p> <p>Absences: Cllr Tomkinson</p>	
2	<p><b>To receive any Declarations of Interest</b></p> <p>As an allotment holder Cllr Deegan declared an interest.</p>	
3	<p><b>To receive and confirm the minutes of the meetings held on 20<sup>th</sup> November 2017</b></p> <p>The minutes were confirmed as a true and accurate record of the meeting.</p>	
4	<p><b>To consider any matters arising not elsewhere on the agenda</b></p> <p><b>Defibrillator</b> – initial advice from the British Heart Foundation was that solar panels would not be a practical way of heating the cabinet. Cllr Green to make enquires at Derrington as to how the defibrillator on Derrington Green is heated.</p>	Cllr Green
5	<p><b>To receive reports on current projects including:</b></p> <p><b>Hen &amp; Chicken Lane project</b> Initial restoration work, undertaken by the Community Payback Scheme had been a success in that the overgrown lane has been cleared of debris and discarded litter. The undergrowth and the majority of the hedging had also been cut back. The lane is larger than first anticipated and is certainly a welcomed improvement to the site. Phase 2, would focus on the hedging and work to improve the ground along the lane and entrance. This needs to be done with care and consideration so not to compromise the historical and visual qualities. This next step will take further funding and work by contractors and volunteers. Liaison with the Heritage Group will continue to capture its history and record it for future. Cllr Green to continuing leading this project.</p> <p><b>Allotment road gate</b> Following the theft of the allotment gate, it was agreed not to replace this and reconsider in the future. Staffordshire Police had been informed of the theft. The Police Crime Commissioners office who had provided funding for the gate had also been informed.</p> <p><b>Promotion of picnic site</b> Several events had been suggested to promote the site throughout the year. It was agreed the first event would be a nest box/bug box/wreath making event to be held on Saturday 17<sup>th</sup> February from 10am -12noon. Cllrs Green, Greatrex, Simkin, Deegan, Kessey and Jordan Archer would meet to make arrangements. Cllr Green to organise a meeting.</p> <p><b>Acres Phase 3 and a meeting with representatives of Derrington's Millennium Green Community Group</b> Contact had been made with a member of Derrington Millennium Green's</p>	<p>Cllr Green</p> <p>Cllr Green</p>

	community group who would be pleased to meet with councillors to share knowledge and experience of how to establish a “Friends of” group (for the Acres) as well as talking about wild flower meadows and defibrillator heating (see agenda item 5). Cllrs Green, Webb. Simkin, Deegan and Dave Clarke to be included.	Cllr Green
6	<p><b>To receive details of Phase 3 of The Acres project and agree the way forward</b></p> <p>This would be carried forward and discussed at the next meeting once information obtained from the meeting at Derrington is known.</p>	
7	<p><b>To discuss maintenance requirements and other matters relating to:</b></p> <p><b>a. The Allotments</b> Cllr Kessey shared information that she had collated on Gnosall allotments that would be uploaded on the website finding details of how to register for an allotment, the tenancy agreement, history of the allotment and current fees. The Clerk would add additional information prior to it being uploaded.</p> <p>The laying of the hedge along the allotment entrance would be planned for the winter of 2018/2019.</p> <p><b>b. The Acres</b> Repair work on the path from the park to the start of the boardwalk would commence this month.</p> <p><b>c. Play areas</b> Inspections continue to be carried out by the Handyman. Cllr Greatrex agreed to obtain details of suitable fencing to replace the wooden posts surrounding the play park including plastic, durable fencing. Information to be shared at the next committee meeting.</p> <p>The Clerk would obtain details of safety surfacing ready for the next meeting</p> <p><b>d. Village Green</b> Plans for a wildflower meadow will be discussed with councillors and representatives of the BKV team. Clerk to organise a meeting.</p> <p><b>e. Notice boards</b> The Handyman would continue with ongoing maintenance of notice boards.</p> <p><b>f. Benches</b> No maintenance required.</p>	<p>Cllr Kessey Clerk</p> <p>Cllr Greatrex</p> <p>Clerk</p> <p>Clerk</p> <p>Handyman</p>
8	<p><b>To receive any correspondence relating to the Open Spaces Committee</b></p> <p>Nothing received</p>	Clerk
9	<p><b>To confirm the time and date for the next meeting</b></p> <p>16<sup>th</sup> April 2018 at 7.30pm</p>	
10	<p><i>To exclude members of the press and public whilst confidential information is discussed</i></p> <p><b>To consider a letter from Pickering Butters solicitors regarding the Village Green and access to adjoining land</b></p> <p>Pickering and Butters solicitors, acting on behalf of the former owner of</p>	

	<p>land adjacent to the Village Green, had written to the Parish Council in respect of access over land owned by the Parish Council adjoining privately owned land. The Parish Council had been asked to consider a formal Deed to be put in place to regularise the position and that any right to cross the Village Green would be granted in perpetuity and not limited in time and that no consideration will be demanded in return for granting the Deed. Pickering and Butters had offered to draft the Deed and their client had offered to cover GPC's reasonable legal fees.</p> <p>It was felt that agreeing to this request would be of no benefit to the Parish Council and that the owner and any future tenant could access the land from another entrance off Hollies Common therefore a recommendation would be put to Council to block access across the Village Green once the current crop is harvested in the autumn (date to be confirmed). It was agreed the response should be sent from the Parish Council's solicitor.</p> <p><b>To consider quotations for Tennis Court and Outdoor Gym project</b></p> <p>After careful consideration and reports from the Clerk, Cllr Innamorati and Cllr Greatrex, who had met with contractors to discuss the project, it was proposed, seconded and agreed to make a recommendation to Council to accept the quotation from Charles Lawrence. Charles Lawrence had suggested that instead of removing the soil off site (for an additional fee), the soil could be used to create a bund around 3 sides of the court that could incorporate seating. This idea was supported as was the use of tubular fencing and a top rail to make the surrounding fencing more sturdy as well as the creation of a disabled route from the access through the bank that would be necessary to carry out the construction of the court. The disabled access path would only be wide enough for pedestrian access (it would be narrowed once construction was complete).</p> <p>The contractor to be asked whether he could supply and install outdoor gym equipment as part of the same project. If he could, details to be obtained. If not, quotations to be sought from other suppliers and it may be necessary to obtain additional funding or use Parish Council funds as the £50,000 received from Staffordshire County Council may not cover both the tennis court and gym projects as initially planned.</p>	Clerk
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Meeting closed at 9.15pm

**Gnosall Parish Council**  
**Minutes of the Open Spaces Committee meeting**  
**Held on 22<sup>nd</sup> January 2018 at 7.35pm**

**CONFIDENTIAL APPENDIX**

**12** Four quotations had been received; cllrs received the following summary as well as copies of the quotations and supporting information.

	<b>En-Tout-Cas</b>	<b>Courtstall</b>	<b>Charles Lawrence</b>	<b>Platts Construction</b>
<b>Cost</b>	£31980-£48300	£41,780 + VAT	£43,625 + VAT	£40,502 + VAT
<b>Removal of soil</b>	By others	£4980	£5640	£2622
<b>Guarantee</b>	3 or 5 year	Not specified	Not specified	3 year
<b>Tarmac sub base</b>		40mm	40mm	40mm
<b>Surface finish</b>		25mm	35mm	25mm
<b>Fence posts</b>		Not specified other than steel, galvanised and painted	Tubular fencing and top rail an extra £480	60mm diameter (no top rail)
<b>Other options</b>			Perimeter drain £1445	
			Disabled access path £1130	

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