

GNOSALL PARISH COUNCIL

**NOTICE OF DATE OF COMMENCEMENT OF PERIOD FOR THE
EXERCISE OF PUBLIC RIGHTS
ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2017**

**The Accounts and Audit Regulations 2015 (SI 2015 No.234)
The Local Audit and Accountability Act 2014**

NOTICE	NOTES
<p>1. Date of announcement <u>5.6.17</u> (a)</p> <p>2. Sections 26 and 27 of the Local Audit and Accountability Act 2014 provide for:</p> <ul style="list-style-type: none"> • Inspection: Any persons interested may inspect and make copies of the Annual Return and all books, deeds, contracts, bills, vouchers and receipts etc. relating to them. For the year ended 31 March 2017 these documents will be available during the period specified in paragraph 4 on reasonable notice on application to the person in paragraph 3 below. • Questions and objections to the external auditor: Local Government electors and their representatives have rights to: <ul style="list-style-type: none"> • question the auditor about the accounting records: and • object to the accounts or any item in them. Written notice of an objection must be given to the external auditor and a copy sent to the Authority. Objections must concern a matter of which the external auditor could make a public interest report or apply for a declaration that an item of account is unlawful. <p>The auditor can be contacted at the address in paragraph 5 below for this purpose.</p> <p>3. Person to which you can apply to inspect the accounts (b)</p> <p>Name: <u>JAYNE COOPER</u></p> <p>Position: <u>CLERK/RFO</u></p> <p>Address: <u>GNOSALL PARISH COUNCIL, HIGH ST, GNOSALL, STAFFORD</u> <u>ST20 0EX</u></p> <p>Tel no: <u>01785 822685</u></p> <p>Email: <u>clerk@gnosallparishcouncil.org.uk</u></p> <p>4. Any rights of inspection, objection, and questioning of the auditor may only be exercised within a single period of 30 <u>working</u> days: (Accounts and Audit Regulations 2015, Regulation 15(1))</p> <p>commencing on (c) <u>6.6.17</u> 2017</p> <p>and ending on (d) <u>17.7.17</u> 2017</p> <p>5. Your appointed auditor is:</p> <p>Grant Thornton UK LLP (for the attention of Mark Heap) Royal Liver Building, Liverpool L3 1PS Tel: 0151 224 7200</p>	<p>(a) Insert date of publishing of this Notice</p> <p>Sections 26 and 27 of the Local Audit and Accountability Act 2014 must be published with this Notice.</p> <p>Other documents must also be published with this Notice:</p> <ul style="list-style-type: none"> o approved Annual Governance Statement o approved Accounting Statements o Declaration of status of accounts <p>(b) Insert name, position, address and contact details such as telephone and email of the Clerk or other person to which any person may apply to inspect the accounts, and the details of the manner in which notice should be given of an intention to inspect the accounting records and other documents</p> <p>Publics rights are set out in the Accounts and Audit Regulations 2015</p> <p>(c) The commencement date is treated as being the day following the publication of this notice and other documents as noted at (a) above. (Regulation 15(3))</p> <p>(d) The period for exercise of public rights between (c) and (d) must be a single period of 30 <u>working</u> days (Regulation 14(1)) and must include the <u>first 10 working days of July</u>. Exclude weekends and public holidays. (Reg. 15(1)(b))</p>

For more detailed guidance on electors' rights and the special powers of auditors, copies of the publication Council Accounts – A Guide to Your Rights are available from the National Audit Office website.

GNOSALL PARISH COUNCIL

DECLARATION OF STATUS OF PUBLISHED ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2017

The Accounts and Audit Regulations 2015 (SI 2015 No.234)

1. The statement of accounts for Gnosall Parish Council *
published today is unaudited and may be subject to change.

* insert name of Smaller Authority

2. Signed by:

Signature: Joanne R

Date: 5/6

2017

RESPONSIBLE FINANCIAL OFFICER

Tel: 01785 850870
Email: cheelis@btinternet.com

42, Badgers Croft
Eccleshall
Stafford
ST21 6DS

The Chairman
Gnosall Parish Council
C/o Mrs J. Cooper
High Street
Gnosall
ST20 0EX

April 15th, 2017

Dear Councillor,

**Conclusion of Internal Audit for Gnosall Parish Council
Year ended March 31st, 2017**

I am writing to confirm that I have carried out the year-end review for Gnosall Parish Council and have completed and signed the appropriate page of the Annual Return, without any qualification.

The independent internal examination of the Councils governance, financial affairs and certification of the 2016 – 17 Annual Return to the External Auditor was carried out in accordance with the standards laid out in the Accounts and Audit Regulations , 2015 (as amended) and embodied in the Governance and Accountability Practitioners Guide 2015.

In summary the following areas were covered during the course of the examination:-

- Proper Bookkeeping
- Financial Regulations, Standing Orders and Payment Controls
- Risk Management and Insurance arrangements
- Budgetary Control
- Income Controls
- Payroll Controls
- Asset Control
- Bank Accounts and Reconciliation
- Year End Procedures

In addition a review of the Councils website was also undertaken to evaluate conformance to the Local Government Transparency Code 2015, which is to be viewed as the minimum standard. It is understood that NALC will issue appropriate guidelines for authorities with a turnover of between £25,000 and £250,000 in July 2017.

I confirm that there are no matters in respect of this Internal Audit which I feel should be brought to your council's attention.

Yours sincerely,

C. Heelis

Christine Heelis
Independent Internal Auditor