

Held in the Brearley Room on Monday 13th March 2017 beginning at 7.30pm

Present	Cllr P Alker (in the Chair)	Cllr G Gregory
	Cllr M Deegan	Cllr K Ingram
	Cllr M Booth	Cllr S Green
	Cllr R Greatrex	Cllr G Payne
	Cllr J Tomkinson	Cllr J Cook
	Cllr T Simkin	Cllr C Emsley
	Cllr K Abbott	Jayne Cooper, Clerk

Along with SBC Cllrs K Williamson and M Smith and a representative of Staffordshire Newsletter

17/027	Public Open Forum	
	Nothing raised	
17/028	To receive apologies, record absences	
	Apologies were received from Cllr Webb and Cllr Powell, apologies were accepted. Apologies were also received from County Councillor M Winnington	
17/029	To record any Declarations of Interest	
	Cllr Alker declared an interest in any discussions about the library.	
17/030	To receive and confirm the minutes of the Meeting held 13th February 2017	
	The minutes of the meeting were proposed, seconded and agreed as a true and accurate record.	
17/031	To consider any matters arising from the minutes not covered elsewhere on the agenda	
	<p>17/020(a) The Wold - The Clerk reported that the fee to carry out a valuation would be around £600 excluding VAT calculated on a time spent basis. The Clerk was requested to meet with the parishioner who had expressed an interest in buying a strip of The Wold to inform him of the valuation fee that he would have to pay and reiterate that the Parish Council had not yet made a decision whether or not to sell The Wold (or part of it).</p> <p>17/021 Christmas matters The large external decoration to be removed from the side of the Grosvenor Centre. Handyman to action Cllr Greatrex, as requested, had obtained information from Norbury Park Estate regarding rooted Christmas trees. The cost for a 10ft tree would be £150 and the month of April is the most suitable time to plant. This to be an agenda item at the March meeting.</p>	<p>Clerk</p> <p>Handyman</p>

	<p>Councillor Vacancy – Stafford Borough had not received a request for an election therefore the Parish council could continue with proceedings to co-opt a councillor to fill the vacancy serving the ward of Moreton. Clerk to action</p>	Clerk
17/032	<p>To receive the following reports:</p> <p>a) The Clerk's Report</p> <p>The report gave details of all committee and working group meetings held in the past month as well as an update on the Quality award, Annual Assembly arrangements and Best Kept Village campaign for 2017. Cllrs were informed of some ongoing issues at the Burial Ground with people using it as a short cut climbing over boundary fences and children using it as a recreation area. Cllr Green would be writing a report for inclusions in the April edition of GPN.</p> <p>The Clerk confirmed that she had requested a Right to Review regarding the disappointing outcome following police investigations into boardwalk arson incident in July 2016.</p> <p>Cllrs received a copy of a letter from Clarke Telecom regarding the proposal to site a radio base station near to Bank Top Garage in Gnosall. Supporting documentation that gave details of why this site was the preferred site compared to several other sites in the village was noted. It was proposed seconded and agreed that Council had no objection to the proposals. The Clerk to respond.</p> <p>b) Reports from Parish Councillors</p> <p>SCC/SPCA meeting 23.2.17 on delivering a community based approach Cllrs Booth and Payne had attended this meeting on behalf of Gnosall Parish Council at which the financial challenges facing Staffordshire County Council and the impact on parish and town councils was discussed. Representatives of parish/town councils asked for details of work that they would be asked to take on as well as funding towards it. The Chief Executive of National Association of Local Councils (NALC) said NALC would be seeking a 15% share of business rates for parish councils. Further parish council collaboration meetings would be held.</p> <p>SPCA Social Media Course Cllr Deegan and the Council Support Officer had attended this course. Feedback was received and this would be discussed further at the next Communications Committee meeting.</p> <p>c) Any reports from Borough Councillors It was noted that the Trust scheme for Leisure Services is on target with 4 major contenders.</p> <p>d) Report from the County Councillor Cllrs had previously received a written report following the monthly meeting with County Cllr Mark Winnington and noted that a positive</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>meeting was held with SCC's Environmental Team and County Council Farm Manager regarding flooding on Plardiweck Farm. Cllr Winnington said this was a useful meeting and many of the Parish Council's issues were raised along with some possible solutions. A detailed report on this would follow. The Parish Council had also confirmed to SCC that a Business Case requesting £50,000 of funding for leisure facilities would be submitted to SCC by 31st March.</p>	
17/033	<p>To consider Committees/Working Group issues:</p> <p>a) Matters relating to the Resources Committee</p> <ul style="list-style-type: none"> • Minutes of the meeting held on 22.2.17 were received • The accounts at the end of the third quarter had been reviewed • The budget heading for Civic Amenity Visits had been increased to £270 to pay for 3 visits (previously one visit was free if two were paid for) • Changes to external audit arrangements for the year 2017/18 had been noted • It was also noted that the council's internal auditor had retired and there was an urgent requirement to appoint a replacement auditor to audit this year's accounts in April. It was therefore agreed to devolve powers to the Clerk, Chairman and Vice Chairman of Resources to arrange this. <p>Donations:</p> <ul style="list-style-type: none"> • It was proposed to approve a recommendation to award a £75 donation to The Samaritans. This was seconded and a vote taken with 13 voting in favour and 1 against. • A request had been received from Staffordshire Border Group of Churches for a donation towards printing costs of a parish magazine that covers Norbury, High Offley, Adbaston and Knightley. Knightley (in Gnosall Parish) has around 50 houses. It was proposed that a £50 donation is awarded. This was seconded. A vote was taken with 5 voting in favour of the proposal, 7 against and 1 abstention. The proposal was not carried. <p>b) Matters relating to the Open Spaces Committee</p> <p>c) A draft copy of the Business Plan, to be submitted to Staffordshire County Council by 31st March to secure £50,000 for leisure facilities in Gnosall, was received. Cllr Deegan was thanked for producing this document in such a short timescale and Cllr Greatrex for his assistance with accompanying plans.</p> <p>It was agreed, with 13 cllrs voting in favour and 1 abstention, that Powers could be devolved to Open Spaces Committee members to make the final changes to the document prior to approval at an Open Spaces Committee meeting on 20.3.17 and its submission to SCC by 31st March 2017.</p> <p>Dog Fouling Campaign Since last Autumn, when a significant decrease in dog faeces not being cleared up was achieved, it has been noticed and commented on by many Villagers, that there had been an increase in incidences of irresponsible dog owners not clearing up after their pets. This is most prevalent in the High Street, Cross Street, grass verges along the A518 and the Village</p>	<p>Clerk Cllr Ingram Cllr Booth</p>

	<p>Green. Cllr Webb had met with the Enforcement Officer from Stafford Borough Council who had agreed to carry out be patrols the Village and the Greenway. An article would be printed about this in the April edition of GPN reminding dog owners of their responsibilities.</p> <p>d) Matters relating to Planning Committee Minutes of the meeting held on 23.2.17 were received Three applications had been considered. The application for a portacabin for community led library in Gnosall had been noted but not commented on as GPC is the applicant. A public notice for the library application had been published in the Staffordshire Newsletter asking people to comment by 21.3.17.</p> <p>e) Matters relating to the Grosvenor Committee</p> <ul style="list-style-type: none"> • Minutes of the meeting held on 7.3.17 were received • Income and expenditure to date was reviewed as well as bookings. • The Rosebuds Lease is in its final year and work would commence to renew this • Feedback from the sub group considering options for the enhancement of the Grosvenor Centre was received and included discussions held with the local Conservation Officer and an architect who had both given useful advice and additional options for the group to consider. Once further information is obtained a public meeting would be arranged. Unfortunately there had been no written response received from HBCL confirming HBCL's intent to work with the Parish Council on this project (despite letters and emails from the Clerk). It was proposed to wait until the next meeting on 20th March and if nothing is received to abandon any joint work with HBCL. An amendment to the proposal was made in that the Chairman of HBCL should be invited to a meeting with the Clerk and Chairman to discuss this and at that meeting signed statement confirming HBCL's position, this should preferably be before the next working group meeting on 20th March. This was seconded and agreed. Clerk to action. <p>Matters relating to the Communications Committee</p> <ul style="list-style-type: none"> • The March meeting had been cancelled so no report was available. <p>Matters relating to GFest</p> <ul style="list-style-type: none"> • Minutes of the meeting held on 8.3.17 were received. • The programme has around 30 events • Publicity would increase in the coming months and leaflet with brief details delivered to houses in April/May with the full programme to follow in June. <p>Matters relating to the GG's Youth Club</p> <ul style="list-style-type: none"> • The Annual meeting was held on 6.3.17 at which Officers were appointed and policies reviewed • Plans for the next 5 months were discussed as well as membership to date. • The new Youth Leader is keen to open the youth club for older children aged 12-14 on a separate night and will be speaking with 	<p>Clerk</p>
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	<p>parents to recruit volunteer helpers.</p> <ul style="list-style-type: none"> • All parish councillors would be invited to a one year anniversary celebration of the youth club, to be held on 26th April. <p>f) Matters relating to the Library Working Group</p> <ul style="list-style-type: none"> • Work is ongoing steadily with meetings held regularly some with SCC officers at which training and operational matters were discussed • A letter of commitment from Staffordshire County Council is expected very soon. • GLEAN had submitted an application to Stafford Borough Council's Small Capital Grant fund • Discussions to be had with the Parish Council and GG's Youth Club regarding signage. 	
17/034	<p>To receive a report on financial receipts for February 2017 and receive accounts for approval for March 2017</p> <p>The accounts were reviewed then proposed, seconded and approved for payment. Clerk to action.</p>	
17/035	<p>To report on any road and footway matters within the Parish including</p> <p>a) Response from Highways regarding a one way system on The High Street</p> <p>Cllrs had received information from Staffordshire County Council's Community Traffic Management Officer regarding the process involved when considering a one way system. Accident data is a key factor and there had only been one recorded accident on The High Street over the last five years therefore there are no safety issues to take into account. Congestion, although frustrating, keeps the speed of traffic low. Consideration would have to be given to businesses on the High Street and delivery vehicles as well as the impact on surrounding streets that could lead to wider objections as increased traffic flow would be pushed out wider. However should the Parish Council wish to pursue this, it has to be put forward to SCC's Divisional Highway Programme for consideration and a Traffic Regulation Order process would commence. Each request is considered on its own merits with those with known poor safety records receiving the highest priority.</p> <p>Based on this information it was proposed, seconded and agreed to not proceed any further with this matter. Cllrs voted unanimously to support this proposal. No further action to be taken.</p> <p>b) A report following a visit from Gnosall's Highways representative on 26.1.17</p> <p>Cllrs received a report on the thirteen jobs raised following the visit to the parish in January. This was welcomed.</p> <p>c) Consideration of bollards on verges along Audmore Road</p> <p>The Clerk had notified residents along the stretch of Audmore Road</p>	

	<p>where verges had been damaged over the winter months, informing them that Council would be considering the erection of bollards to prevent further verge damage. Two responses had been received with valid reasons as to why bollards could be more problematic, mainly around the road not being wide enough for larger passing vehicles and difficulties entering and exiting driveways when traffic is parked on the opposite side.</p> <p>Based on this information it was proposed, seconded and agreed not to proceed any further with this matter. Cllrs voted unanimously to support this proposal. No further action to be taken.</p>	
17/036	<p>To request items for the next agenda</p> <p>Cllrs to inform the Clerk of any other items at least 10 days before the date of the next meeting. Agenda items already agreed:</p> <ul style="list-style-type: none"> • Purchase of rooted Christmas trees 	Cllrs
17/037	<p>To confirm the date and time of the next meeting</p> <p>The next meeting would be held on Monday 10th April 2017 at 7.30pm in The Brearley Room.</p>	

The meeting closed at 9.25pm

