

1	<p>To receive apologies and record absences</p> <p>Received from Cllr R Greatrex</p>	
2	<p>To receive any Declarations of Interest</p> <p>As an allotment tenant, Cllr Deegan declared an interest in discussions regarding the allotments and Cllr Green declared an interest in discussions about the MUGA illumination project.</p>	
3	<p>To receive and confirm the minutes of the meetings held on 19.9.16</p> <p>The minutes of the meetings were approved as a true and accurate record.</p>	
4	<p>To consider any matters arising not elsewhere on the agenda</p> <p>There were no matters arising</p>	
5	<p>To discuss updates and maintenance requirements</p> <p>The Allotments</p> <ul style="list-style-type: none"> • A padlock had been fitted to the new fence • Several plots had been re-let. • Trees to be cut along allotment road. Cllr Cook and Cllr Deegan to arrange this. • The outcome of the application submitted to the Police Crime Commissioner Fund to purchase a barrier to be placed at the top of the allotment road is still awaited. • A positive meeting with the recently appointment Chairman and Secretary of Gnosall Allotments and Gardens Association (GAGA) was held on 14.1.16 at which it was agreed that: <ul style="list-style-type: none"> a. GAGA would purchase chicken wire to fit to the new fence to prevent rabbits coming through. b. GPC would arrange for a numbered padlock to be fitted to main gate into the allotment site c. GAGA would arrange for CCTV signage to be put up around car park and allotment site d. Inspections of allotments would be scheduled at various times during 2017 and GAGA committee members would join parish councillors e. Changes to the rules about fires on the allotments had been requested to allow tenants to have fires in incinerators that would be placed on top of slabs. The few plots that are peaty would have different rules. GAGA would look into bulk buying incinerators. It was agreed that rules regarding fires would be changed and the agreement to be amended in time for April 2017 <p>The Acres</p> <ul style="list-style-type: none"> • repair to the vandalised interpretation panel is in hand • all other maintenance work had been carried out 	<p>Cllr Deegan/Cook</p> <p>GAGA</p> <p>Handyman GAGA</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>Play areas</p> <ul style="list-style-type: none"> Regular inspections and general maintenance is carried out by the Handyman No smoking signs had been displayed in the play area. <p>Chippy Jumps</p> <ul style="list-style-type: none"> Stafford Borough Council's Cabinet meeting had approved S106 funds to fund the creation of a new play area. Work would commence soon, subject to weather conditions. It was agreed a post inspection would be carried out on completion of the project; the costs would be met from Chippy Jumps budget. <p>Village Green</p> <ul style="list-style-type: none"> No maintenance issues. Arrangements for the adjoining land owners right of way across the Village Green (details retained in Village Green files) to be reviewed as ownership is likely to change. <p>Burial Ground</p> <ul style="list-style-type: none"> Fencing between the Burial Ground and new housing estate would be arranged and costs met by Stafford and Rural Homes. A new sign from the Burial Ground to St Lawrence Church had been erected. <p>Notice Boards/Benches</p> <ul style="list-style-type: none"> Maintenance jobs are on the Handyman's schedule. 	<p>Clerk</p> <p>Clerk</p> <p>Handyman</p>
6	<p>To receive an update on the dog fouling campaign</p> <p>The campaign had concluded after 6 months with the amount of dog fouling not being cleaned up decreasing by 94%. The project had now transferred to the Millennium Way.</p> <p>The signs had been well received in the village and residents had requested more signs to be put in a number of locations. Cllr Powell had confirmed to Council at its meeting on 14.11.16 that his company would arrange the purchase of 20 new signs. This was welcomed and Cllr Powell thanked.</p> <p>Cllr Webb was thanked for overseeing this very successful project.</p>	Cllr Powell
7	<p>To receive any correspondence relating to the Open Spaces Committee</p> <p>Notification received from Zurich Insurance confirming settlement of an insurance claim to a damaged vehicle in November 2015. It was agreed that disclaimer signs should be erected along the allotment road. Clerk to action.</p>	Clerk
8	<p>To confirm the time and date for the next meeting</p> <p>TBC</p>	

	<i>To exclude any members of the press or public whilst confidential information is discussed.</i> There were no members of the press or public present																									
9	To consider revised quotation for enhancements to the boardwalk and agree action S106 funds had been approved at Stafford Borough Council’s cabinet meeting from which the new Chippy Jumps project costs would be met. The remainder of these funds would be used for enhancing the boardwalk along with insurance settlement and funds raised by St Lawrence Academy. It was agreed the Clerk, Chairman and Vice Chairman of Open Spaces Committee would work with the Boardwalk contractor to agree the repairs and enhancement of the boardwalk. Work would probably take place late February.	Clerk Cllr Simkin Cllr Deegan																								
10	To agree Open Spaces projects and associated budget requirements for 2017/18 The budget headings were reviewed alongside the previous financial year as well as expenditure to date in the current financial year. <ul style="list-style-type: none">As the Acres Fun Weekend had been a success in 2014 and 2015, it was agreed to repeat this in 2017Phase 3 projects (Warden, education and equipment) being planned for 2016/17 would carry over to 2017/18 and would be subject to funding however £3000 to be kept in the budget to meet shortfall.the Chippy Jumps budget would be added to the general Open Spaces Equipment, Repairs and Replacement budget heading and be reduced from £1000 to £500Illuminating the Multi Use Games Area would not be a 2017/18 project and would be considered again for 2018/19.Work on the allotment road was agreed as an urgent project. Cllr Greatrex had offered to work with the Clerk to obtain quotations. This was accepted and information would be sought prior to Resources committee on 7th December.It was noted that 2017/18 is the last year in the 4 year grass cutting contract.It was agreed allotment fees would increase to £30 for a full plot and £15 for a half plot and would include membership to GAGA. Therefore the budget proposals to be presented to Resources Committee are as follows: <table><tr><td></td><td>2017/2018</td></tr><tr><td>Water Allotments</td><td>£400</td></tr><tr><td>Water Burial Ground</td><td>£200</td></tr><tr><td>Open Spaces Equipment, repairs & replacements</td><td>£8500</td></tr><tr><td>Grass cutting/Trees & Shrubs inc Burial Ground</td><td>£12,798</td></tr><tr><td>Acres Phase 3</td><td>£3000</td></tr><tr><td>Allotments Maintenance</td><td>£1000</td></tr><tr><td>Fun Day</td><td>£1000</td></tr></table> Projects <table><tr><td>Acres Project Phase 3</td><td>£3000</td></tr></table> Resurfacing of allotment road (quote to be obtained ready for Resources Committee) Income <table><tr><td>Grass cutting grant from SCC</td><td>£2957</td></tr><tr><td>Allotment income (including water)</td><td>£1000</td></tr><tr><td>Burial Fees</td><td>£5000</td></tr></table>		2017/2018	Water Allotments	£400	Water Burial Ground	£200	Open Spaces Equipment, repairs & replacements	£8500	Grass cutting/Trees & Shrubs inc Burial Ground	£12,798	Acres Phase 3	£3000	Allotments Maintenance	£1000	Fun Day	£1000	Acres Project Phase 3	£3000	Grass cutting grant from SCC	£2957	Allotment income (including water)	£1000	Burial Fees	£5000	Clerk
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The meeting closed at 8.25pm