

**Gnosall Parish Council**  
**Minutes of the Resources Committee Meeting**  
**held on 18<sup>th</sup> April 2016 at 7.30pm in the Parish Office**

Present: Cllr K Ingram (in the chair)      Cllr S Green  
 Cllr M Booth                                      Cllr G Payne  
 Cllr J Cook  
 Jayne Cooper, Clerk and Responsible Financial Officer

Press and Public – none present

1	<p><b>To receive apologies and record absences</b></p> <p>Apologies received from Cllr Powell, Cllr Alker, Cllr Greatrex, Cllr Deegan, Cllr C Emsley</p>	
2	<p><b>To receive any declarations of interest</b></p> <p>There were no declarations of interest.</p>	
3	<p><b>To receive and confirm the minutes of the meeting held on 1<sup>st</sup> December 2015</b></p> <p>The minutes were approved as a true and accurate record.</p>	
4	<p><b>To deal with any matters arising not dealt with elsewhere on the agenda</b></p> <p><b>Terms of Reference/Financial Regulations</b></p> <p>It was noted Procedures Review Committee had concluded the review of all Terms of Reference that had been approved at a recent Council meeting.</p> <p>Gnosall Parish Council’s Financial Regulations had been reviewed by Cllr Booth and Cllr Powell, alongside new model Financial Regulations from the National Association of Local Councils (NALC). Members were informed that there are some mandatory changes that parish councils must follow and many other recommended changes. Resources Committee members discussed all the mandatory and recommended amendments and made informed decisions on each of the recommended changes. It was proposed, seconded and agreed to accept the mandatory changes as well as the decisions made on each of the recommended amendments. Details would be reported to the next full Council meeting for ratification.</p> <p>The Clerk and Resources Members thanked Cllrs Booth and Powell for carrying out this detailed and time consuming exercise.</p>	
5	<p><b>To receive accounts for the fourth quarter for the financial year 2015/16 and to review the financial position at the year end</b></p> <p>The accounts up to the end of March 2016 were reviewed in line with budgets. . The Clerk drew attention to budget headings where expenditure had exceeded budget and gave detailed explanations. Details of grants received during the year were confirmed as were funds being retained for Gnosall’s Youth Club and Gnosall’s Heritage Group that would soon be transferred into separate bank accounts.</p>	

	<p>Bank Balances at the yearend were reported as:</p> <p>Coop General Account: £20,743  Best Kept Village £1751  Gfest Account £1630  Stafford Railway Building Society £52,433  <b>TOTAL £76,557</b></p> <p>Many projects had been completed within the budgeted expenditure, some below budget. Committee Chairmen and the Clerk were thanked for keeping the accounts under close control by regularly reviewing budgets and expenditure and reducing expenditure where possible that had resulted in the year end accounts being in healthy position. It was proposed, seconded and agreed to accept the accounts as presented.</p>	
6	<p><b>To report on any funding applications</b></p> <p>It was reported that two applications to the County Councillors Fund for £300 to help with the Queens Tea Party on 11<sup>th</sup> June and to help meet costs of a Community Weekend in Moreton, had both been successful.</p> <p>Plans to resurface the allotment road, costs of which were to be met using some of the £111,000 of Section 106 funds being held by Stafford Borough Council on behalf of Gnosall Parish Council, had been put on hold as Severn Trent Water had recently resurfaced the allotment road. Open Spaces Committee would be reviewing this and seeking legal confirmation as to who owns the road as there is still some uncertainty whether it is the parish council or Severn Trent Water. Section 106 funds would be used to pay for the Chippy Jumps to become a play area and quotes for play equipment would be sought as well as the resurfacing of the play area car park and a cycle pump on the Millennium Way. Some S106 funds would be retained for future open space projects.</p>	
7	<p><b>To consider any requests for donations</b></p> <p>No requests had been received.</p> <p>Committee members agreed that the Clerk could award the annual payments to St Mary's Church in Moreton and ChristChurch in Knightley for burial ground maintenance.</p> <p>It was agreed that details should be printed in the next GMK, June edition of GPN and on the website informing local organisations that they can apply to the Parish Council for donations.</p>	<p>Clerk</p> <p>Clerk</p>
8	<p><b>To deal with correspondence referred by main Council</b></p> <p>External Audit papers had been received and would be completed by the Clerk and passed to the next Council meeting for approval, subject to the Internal Auditor carrying out a successful internal audit.</p>	
9	<p><b>To confirm the time and date of the next meeting</b></p> <p>7<sup>th</sup> July 2016 at 7.30pm</p>	

The meeting closed at 8.55pm