

# **GNOSALL PARISH COUNCIL**

## **Planning Committee Terms of Reference**

### **Membership**

The Committee shall consist of up to 8 councillors, excluding ex officio members. The Chairman and Vice-Chairman shall be ex officio members of the Committee. It is desirable that there is representation from each Ward. Non-councillors may be co-opted where expert advice is needed (not to exceed the number of members minus 1).

### **Meetings**

The Planning Committee will meet every 3 weeks unless there is no business to be transacted.

### **Quorum**

Minimum of 3, or one-third of the membership of the Committee.

### **Principal Objectives**

To deal with all aspects of planning and development relevant to the Parish.

### **Duties and Functions**

- (a) To consider all planning applications put before the Council.
- (b) To consider all planning matters put before the Council such as strategic plans and policies.
- (c) To organise a public meeting for planning proposals deemed large or otherwise in the public interest.
- (d) To report back to Council at every Council meeting.
- (e) To prepare, when requested by Council, surveys of the parish in order to make plans for the parish, village appraisals, village design statements and similar projects.
- (f) To monitor the Neighbourhood Plan and review it as and when required.
- (g) Committee must act within the guidelines of Developer Liaison Policy.

### **Delegated Powers and Authority**

The Committee will have delegated authority to respond on item (a), on behalf of the Council.

Approved 8.2.16