

Minutes of the Council Meeting
Held in the Brearley Room on Monday 14th December 2015 beginning at 7.30pm

Present	Cllr. P Alker (in the Chair) Cllr T Simkin Cllr. K Abbott Cllr. M Deegan Cllr. D Webb Cllr. M Booth Cllr. S Wallis Cllr. J Tomkinson	Cllr. J Cook Cllr. K Ingram Cllr. R Greatrex Cllr. C Emsley Cllr. G Payne Jayne Cooper, Clerk
---------	---	--

Along with 1 member of the public and a representative from Staffordshire Newsletter

The Chairman reminded councillors about the policy of Recording Parish Council meeting

15/150	Public Open Forum Nothing raised.	
15/151	To receive apologies, record absences Apologies received from Cllr S Green, Cllr G Gregory, Cllr S Powell Borough Councillors M Smith and K Williamson County Councillor M Winnington	
15/152	To record any Declarations of Interest Cllr Alker declared an interest in item 15/157 (e), discussions about the website and 15/157 (h) discussions about the Library Working Group.	
15/153	To receive and confirm the minutes of the meeting held on 9th November 2015 Subject to a minor amendment, the minutes of the meeting were proposed, seconded and agreed as a true and accurate record.	
15/154	To consider any matters arising from the minutes not covered elsewhere on the agenda <ul style="list-style-type: none"> • 15/145 -Oil Spillage – The Clerk had reported this but no action taken therefore would chase this up. • 15/143 - Membership of outside bodies – Cllr Booth asked if any information had been received regarding Stafford Tourism meetings. The Clerk had not received anything but would make contact to ensure meeting details are sent to the Parish Council 	Clerk Clerk
15/155	To receive and discuss latest crime figures from Staffordshire Police for the parish The latest crime figures obtained from the Staffordshire Police website were circulated for information. Cllr Alker informed members that she had applied and been accepted to be a member of the Safer Neighbourhood Panel and had attended a meeting the previous week	

	as which Matthew Ellis, Police Crime Commissioner was present. Meetings are held quarterly. Cllr Alker would continue to keep the Parish Council informed of how this new panel progresses.	Cllr Alker
15/156	<p>To receive the following reports:</p> <p>a) The Clerk's Report</p> <p>The Clerk's report gave details of meetings held in the past month including the Youth Club and Library working groups. It was noted that the Neighbourhood Plan had been approved at the Borough Council's Cabinet meeting on 24th November. The Clerk reported that a number of parish council's, in the process of producing Neighbourhood Plans, had contacted her for advice. The Chairman of the Neighbourhood Plan Working Group is happy to arrange a presentation to interested parish councils. Further thought to be given to this in the New Year.</p> <p>The report listed the correspondence received and included:</p> <ul style="list-style-type: none"> • A request from Gnosall United Charities for the Parish Council to recommended a new trustee. Cllrs to consider this and report back at the next Council meeting. Moreton residents to be made aware of this as the Clerk of the Charity had suggested a Moreton resident to be a trustee to have parish wide representation. • Acknowledgement from the County Council following the Parish Council's request, under the Freedom of Information Act, for the cost of the Stafford Road planning inquiry. The acknowledgement confirmed information would be available during the first week in December however no information had yet been received. The Clerk would follow this up. <p>The report also summarised the action for each of the Parish Council's Committees and Working Groups in the New Year and throughout 2016.</p> <p>b) Any reports from Parish Councillors on meetings/courses attended including:</p> <p>Meeting in Moreton with parishioners held on 30th November.</p> <p>It was reported that a positive meeting with around 12 parishioners was held and the main issues raised were Highway matters, polytunnels, a defibrillator project and the frequency of meetings in Moreton. The Clerk reported that following the meeting a Highways representative would be visiting Moreton on 18th December to review some of the issues raised, responses had been sent to individual parishioners who had raised concerns about a private road and that there were plans for a Council meeting in Moreton in the summer of 2016. Cllr Wallis to make enquiries about the room hire for the council meeting and whether the hire fee could be waived.</p> <p>The Chairman added that following the meeting she had received a detailed letter from a Moreton parishioner regarding a number of concerns he had, in particular about polytunnels. She said a response had been prepared with the help of other councillors and this had taken</p>	<p>Cllrs</p> <p>Cllr Wallis</p>

	<p>considerable time to research the necessary information to answer all the matters raised.</p> <p>Councillor training course held on 10th December Cllr Gregory had attended this course. The Chairman and Vice Chairman would be attending a Chairmanship course on 17th December</p> <p>SPCA AGM held on 7th December Cllr Payne had attended and said the approval of Gnosall's Neighbourhood Plan had been referred to.</p> <p>CPRE Conference Cllr Booth had attended this conference and circulated a report that was briefly discussed.</p> <p>c) Any reports from Borough and County Councillors</p> <p>Borough and County Councillors were not present.</p>	<p>Cllr Alker Cllr Deegan</p>
15/157	<p>To consider Committees/Working Group issues:</p> <p>Matters relating to the Grosvenor Committee</p> <ul style="list-style-type: none"> • Minutes of the meeting held on 17th November were accepted • The appointment of a new Designated Premises Supervisor is imminent. • Terms of Reference had been updated • Quotations would be obtained to reinstate the boundary wall • Risk Assessments had been carried out and jobs added to the Handyman's schedule • Budget requirements had been agreed and passed to Resources Committee • a slight increase in booking fees had been agreed and would be implemented from 1st April 2016 <p>Feedback from the Village Steering Group Meeting /Council Working Group meeting</p> <p>A further Steering Group meeting was held on 23rd November and a Parish Council Working Group meeting held on 8th December to consider plans for the Grosvenor Centre – this was a positive meeting and a wish list of facilities was produced with an estimate of the total area for a new centre to accommodate all the suggested facilities had since been circulated to councillors. This information to be fed back to the next meeting of the Steering Group in January.</p> <p>At the Council's Working Group meeting, Cllr Powell (in his capacity of Chair of Heron Brook Leisure Centre) was asked to formally request, in writing, the Parish Council's consideration for the use of Grosvenor Centre land for HBCL's leisure project to enable this to be discussed formally at a future Council meeting. The Clerk had since received a letter and circulated it to Councillors. This would be discussed at the January Council meeting.</p> <p>Planning Committee</p> <ul style="list-style-type: none"> • Minutes of the meeting held on 19th November were accepted. • A verbal report following the meeting on 10th December was 	<p>Clerk</p>

	<p>with this appointment.</p> <ul style="list-style-type: none"> • Mrs Walton-Sanders had commenced work on 3rd December 2015. <p>The Clerk was thanked for the additional work carried out during the recent busy period.</p> <p>Matters relating to the Youth Club Working Group</p> <ul style="list-style-type: none"> • Plans to establish new youth club are progressing well. • A meeting had been held with volunteers and a Youth Leader had been approached and had confirmed her interest in this project. • A Committee is to be established that would manage the running of the youth club as well as the appointment of the Youth Leader • Cllr Payne expressed his concerns that the local St John Ambulance Group is not aware of the intention of using the building for a youth club. It was agreed that the Clerk should write to SJA Head Office and request Head Office to liaise with the local group. <p>Matters relating to the Library Working Group</p> <ul style="list-style-type: none"> • A meeting is planned in the New Year with a Community Support Officer to assist with the application to run a Community Led Library that has to be submitted by April 2016. 	Clerk
15/158	<p>To receive a report on financial receipts for November 2015 and receive accounts for approval for December 2015</p> <p>The accounts were reviewed then proposed, seconded and accepted.</p> <p>Cllr Simkin, as Chairman of the Christmas Working Group, asked Councillors to consider donating funds from the Christmas budget to the local Scouts group in recognition of help provided at the lights event. It was agreed this would be discussed at the Christmas de-brief meeting to be held in January 2016.</p>	
15/159	<p>To report on any road and footway matters within the Parish</p> <p>The Clerk was asked to report the following issues to Highways:</p> <ul style="list-style-type: none"> • Flooding on the s-bend on Knightley Road • Blocked drain on Lowfield Lane causing flooding across the lane • Leaves on Sellman Street pavements making the surface slippery and dangerous • Large pot hole on Knightley Road (in the pull in) • Overgrown hedges on Newport Road making the narrow pavement impassable. 	Clerk
15/160	<p>To request items for the next agenda</p> <p>Cllrs to inform the Clerk of items at least 10 days before the date of the meeting.</p>	Cllrs
15/161	<p>To confirm the date and time of the next meeting and to receive a copy of the meeting calendar for 2016</p> <p>The next meeting would be held on Monday 11th January 2016 at 7.30pm</p>	

	Cllrs received a copy of the 2016 meeting calendar. The Clerk drew attention to the Annual Assembly scheduled for 12 th May and asked for Council approval to invite the Police and Crime Commissioner, Mr Matthew Ellis to talk at this meeting. Approval was given. The Clerk to action	Clerk
--	--	-------

The meeting closed at 9.15pm