

Gnosall Parish Council
Minutes of the meeting held of the Open Spaces Committee
Held on Monday 1 November 2010 7.30pm

Present: Cllr T Simkin, in the Chair Cllr Deegan Cllr R Greatrex
Cllr Willetts Cllr N Haycock Cllr M Booth
Cllr J Tomkinson Cllr Cook Jayne Cooper, Clerk
2 members of the public

	Public Open Forum There were no members of the public present.	
1	To receive apologies, record absences Apologies had been received from Cllr Wallis	
2	To receive and confirm the minutes of the meetings held on 6 September and 19 October 2010. The minutes of meetings held on 6 September 2010 and 19 October 2010 were approved as a true and accurate record.	
3	To consider any matters arising from the minutes of the meeting held on 6 September not elsewhere on the agenda <ul style="list-style-type: none"> SBC Grass cutting – Clerk to ask SBC if they would pay GPC for taking over the grass cutting. If not, this option would not be pursued any further BTCV – the meeting scheduled for September had been cancelled. Cllr Simkin to reschedule BKV – the winning trophy presentation was held on 11 October 2010. A small ash tree was donated as part of the prize from the Community Council of Staffordshire. BKV team to be asked where they would like it planted. To consider any matters arising from the minutes of the meeting held on 19 October 2010 not elsewhere on the agenda It was felt important to have a list of costings and possibly a timetable for the recommendations for the council meeting to be held on 8 November. Cllr Deegan said he had already started work on this and would circulate to OS committee members.	Clerk Cllr Simkin Clerk Cllr Deegan
4	To agree allotment renewal arrangements for 2011 and to consider the annual fee It was agreed to keep fees at £13 for a whole plot and £7 for a half plot. It was also agreed that if an allotment is taken part way through the year, the tenant pays the required amount at the time of taking on the plot for the following year ie if plot taken in October 2010 £13 is paid to cover 2011 fees. Tenant would pay again in January 2012 at the usual payment time. The Clerk would manage the payment of allotment renewals.	Clerk
5	To consider options for the adopted telephone kiosks in Knightley, Outwoods and Bromstead	

	<p>It was agreed that the Handyman would carry out an inspection of the three kiosks and report any maintenance requirements to the Clerk. A regular inspection would then be scheduled.</p> <p>The Clerk would place an article in Mobstead News and Knightley News asking residents for ideas and suggestions for a suitable use for the kiosks.</p>	<p>Handyman</p> <p>Clerk</p>
6	<p>To consider any maintenance requirements including an update on</p> <p>a) The park and to consider the ROSPA report following the annual inspection</p> <p>The ROSPA inspection in August 2010 covered the park, MUGA, basketball area and the Chippy Jumps. It was reported that the safety surfacing on the park was in good condition apart from some areas around the edge which require minor maintenance. This was welcomed as prior the inspection it was believed the surfacing was in need of repair which would have proved costly. Cllr Greatrex agreed to inspect the fence posts at the park as one or two are showing signs of deterioration. It was suggested funds set aside for the safety surfacing could now be spent on replacing rotten posts if necessary. Regular inspections and maintenance at the Chippy jumps would rectify the problem areas highlighted in the report. .</p> <p>b) The Lock Up – to consider English Heritage Management Agreements</p> <p>The Clerk reported that the agreement is now in place and GPC would receive an annual sum of £180 for maintenance. English Heritage had obtained a quote for repair work to the Lock Up which they would pay for once GPC had instructed the contractor. It was proposed, seconded and agreed that the Clerk instructs Sandy & Co to carry out the work.</p> <p>c) Allotments including the Allotment Association’s replacement container</p> <p>The Association had been informed by Cllr Greatrex and SBC that planning permission would be required to replace the current container with a new one. A meeting had been arranged on 3 November to give advice to Association members on what information would be required to support the application. They would be advised to write a letter to Council requesting that the application be submitted by GPC and confirming that the costs of the application would be reimbursed by the Association.</p> <p>d) Notice Boards</p> <p>Two new boards for the High Street and Newport Road had been received. The Clerk to write to Joinery Stafford thanking them for assisting with fitting the boards.</p> <p>It was reported that the glass on map board on Newport Road had been smashed and would require replacing. It was agreed to replace with poly carbonate rather than glass. The Handyman to measure and at the same time measure the notice boards on Wharf Road to replace the glass in the</p>	<p>Cllr Greatrex</p> <p>Handyman</p> <p>Clerk</p> <p>Cllr Greatrex</p> <p>Clerk</p> <p>Handyman Cllr Greatrex</p>

	<p>two doors with poly carbonate (for safety purposes). Cllr Greatrex would obtain costs.</p> <p>e) Bus Stop Newport Road – The Clerk to contact Shelutions, the company who carried out repairs in 2009, to ask if they would replace the window panels which had recently been broken.</p>	Clerk
7	<p>To receive any correspondence received in relation to Open Spaces</p> <p>a) email from a former resident of Gnosall who would like to donate a bench in memory of her late husband</p> <p>The Clerk read out the email. It was agreed to reply giving some details of the plans for The Acres and the Village Green suggesting a rustic bench on either site would be welcomed and asking for words for a plaque.</p> <p>b) Email from resident regarding Doley Brook</p> <p>The Clerk read out the email. It was agreed to reply inviting Mr Gillard to join the Flood Plain Working Group and that his comments had been accepted and are in line with plans for a public consultation meeting.</p> <p>b) Email from the Environment Agency regarding pollution.</p> <p>The Clerk, as requested at the last meeting, had asked EA to inspect the brook as reports of sewage had been received. EA had visited the area and reported no signs of sewage but said it is possible that sewage contaminated water was legally released into the watercourse from the near by Severn Trent Water sewage pumping station. This pumping station has a combine sewer overflow (CSO) outlet into the Doley Brook, which is designed to be used when the station can not keep up with the flow coming into it. The CSO then starts to discharge to prevent the sewers backing up and flooding properties on the sewer network.</p> <p>It was agreed to approach Severn Trent to determine the location of the outlet and to discuss positive ways of dealing with this problem.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
8	<p>Date of Next Meeting</p> <p>17 January 2011 7.30pm with the possibility of a special meeting to discuss plans for a consultation day</p> <p>To exclude the press and public</p>	
9	<p>To consider budget requirements for 2011-12 including a new piece of equipment for the park, recommendations for the Management of the Acres</p> <ul style="list-style-type: none"> • It was agreed that 3% be added to this years budget figures for maintenance requirements. • Special projects would include the Village Green, Chippy Jumps Site and the Management of the Acres. • It was agreed not to purchase a new piece of play equipment. • The purchase of land from Severn Trent for allotment space may also require consideration when purchase prices are known. • Cllr Simkin, Chair of Open Spaces to meet with the Clerk to review the figures in detail and provide a report to committee members prior to the Resources Committee meeting on 1 December. 	Cllr Simkin Clerk