

Minutes of the Meeting of Gnosall Parish Council
Held in the Brearley Room, on Monday 12 April 2010, beginning at 7.30 pm

Present Cllr. M Booth (in the Chair) Cllr. S Burgess Cllr. G Payne Cllr D Willetts Cllr. P Alker Cllr. N Haycock Cllr. R Greatrex Cllr. S Wallis	Cllr. D Watson-Jones Cllr. J Tomkinson Cllr. K Williamson Cllr A Bevington Cllr. C Sharp Cllr. J Cook Miss J Cooper, Clerk 2 members of the public Cllr M Winnington (for part of the meeting)
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10/53	Public Open Forum No issues were raised	
10/54	Police Report The police report, previously circulated to councillors was read out by the Clerk in the absence of PC Lyons and PCSO Biddulph. The police were thanked for the report.	
10/55	To receive apologies, record absences and to note receipt of notice declaring vacancy Apologies had been received from Cllr Simkin (holiday), Cllr Smith (holiday) Apologies were accepted. There were no absences. It was proposed, seconded and agreed that once the closing date of 22 April has passed, the Clerk to advertise that the Parish Council can co-opt to fill the current vacancy. Adverts to be displayed for 14 days and put in the press.	Clerk
10/56	To receive and confirm the minutes of the meeting held on 8 March It was resolved that the minutes were a true record.	
10/57	To receive any Declarations of Interest There were no declarations of interest.	
10/58	To consider matters arising not covered elsewhere on the agenda <ul style="list-style-type: none"> • Cultural Weekend – it was agreed to hold a meeting to explore ideas on Monday 26 April at 7.30pm • Dilapidation and Access Reports – it was noted that Grosvenor Committee would consider the urgent maintenance issues detailed in the report at its next meeting on 13 April. It was agreed Finance Committee would consider other urgent issues (not covered by the Grosvenor Committee). • Community Leaflet – Mr Boston confirmed an extension had been granted to complete the leaflet which would be passed to Councillors before its submission. 	All Cllrs Gros. cttee Finance cttee Mr Boston

	<p><i>As Cllr Winnington had another meeting to attend, it was agreed to take agenda item 10/62 earlier in the meeting to allow, Cllr Winnington time to report on the Transport meeting.</i></p> <p>10/62 - Road and footway matters with the parish, including litter, graffiti and street lighting</p> <p>Cllr Winnington reported on the transport meeting held on 30 March where several issues were raised by residents. A site meeting had been arranged with Highways on 13 April to look specifically at the speed prevention on Brookhouse Road, the High Street, matters along Newport Road and at the Coton end of the village. Cllrs were invited to join Cllr Winnington. Cllrs Booth Willetts and Payne agreed to attend.</p> <p>Cllr Winnington also referred to the application relating to the Weavers Hill quarry development. The Clerk to check that a letter sent detailing issues discussed at the planning committee meeting in February was sent to the correct address and to send Cllr Winnington a copy of it. Cllr Payne was requested to ask the A518 group to send a letter regarding the problems that would be created by HGV's travelling through the Village as a result of the Weavers Hill development.</p> <p>It was noted that the Neighbourhood Highway Team would be in Gnosall from 19 to 21 April. Cllrs to pass details of jobs to the Clerk.</p> <p><i>Cllr Winnington left the meeting at this point.</i></p>	<p>Cllrs Booth, Willetts and Payne</p> <p>Clerk Cllr Payne</p> <p>Cllrs</p>
10/59	<p>To receive the Clerk's report</p> <p>The contents of the Clerk's report, having previously been received by councillors were noted with thanks.</p>	
10/60	<p>To receive brief verbal reports from committee chairmen</p> <p>a) Matters relating to the Grosvenor Centre Committee</p> <ul style="list-style-type: none"> Committee members would receive a copy of the Dilapidation Report and Access Report at the meeting on 13 April The Clerk to arrange with the Handyman to fit the cycle stands Feasibility Report – it was noted that a meeting was held on 24 March where a conclusive summary of finding was requested. However the report received did not meet the requirements that were asked and issues had not been addressed. After discussion, it was proposed, seconded and agreed to give the authority to the Grosvenor Committee to determine whether the working relationship with Mr Stokes is now terminated and how matters can be progressed. Grosvenor Committee also to consider the fees paid in relation to the final report received. <p>b) Matters relating to the Finance Committee</p> <ul style="list-style-type: none"> The Clerk would be meeting with the Internal Auditor on 20 April. The end of year accounts would be completed in the next 2 weeks The Annual Return would be presented to council in May. 	<p>Clerk</p> <p>Gros. Cttee</p> <p>Clerk</p> <p>Cllr Sharp/clerk</p>

10/61	<p>To receive a report on financial receipts for March 2010 and receive accounts for approval for the months of March and April 2010</p> <p>It was resolved that accounts be approved for payment. Cllr Greatrex confirmed that he had visited Stafford Railway Building Society to counter sign (as a non-cheque authorised signatory) councillors' details.</p>	
10/62	<p>Road and Footway Matters within the parish</p> <p>Taken earlier in the meeting after item 10/58</p>	
10/63	<p>To discuss plans and associated work in relation to the Chippy Jumps project and to agree on a name</p> <p>Notification had been received in mid March that the Playbuilder application had been successful. The Clerk and Chairman had met with Staffordshire County Council representatives to discuss the terms and conditions of project, copies of which were received by all councillors. It was proposed, seconded and agreed to commence works as soon as the contractor is available and according to plans. Cllr Greatrex offered to liaise with the contractor and oversee the works of this project.</p> <p>The late Roger Kelly, who had contributed many hours of work into this project, was mentioned and it was agreed that a tribute me made to him on the Playbuilder sign. Cllr Williamson to seek approval from Mrs Kelly.</p> <p>A way to mark the works of other deceased councillors would be given future consideration.</p>	<p>Clerk Cllr Greatrex</p> <p>Cllr Williamson</p>
10/64	<p>To confirm agenda items for the Annual Parish Assembly on 27 May 2010</p> <p>It was agreed that committee chairmen would be given time to report briefly on the works of their committee. In addition there would be reports and discussion on the Parish Plan survey, the Housing survey, and possibly the web site and feasibility report.</p>	
10/65	<p>To receive the following reports.</p> <p>Parish Council's articles for local newspapers The Clerk to include details of the Chippy Jumps project and annual assembly in GPN. Cllr contribution, this month would be from Cllr Sharp.</p> <p>Reports from County/Borough Councillors Apart from the Transport Meeting report given earlier in the meeting, there was nothing else from the Borough Councillor to report.</p> <p>Any Other Reports SPCA meetings – Cllrs Booth and Burgess gave verbal reports on the SPCA meetings they had attended. The minutes of the SPCA Area Committee meeting had since been received in the parish office. Items for the SPCA Area Committee AGM to be held in June had been</p>	<p>Clerk Cllr Sharp</p>

	<p>requested. Cllrs were asked by Cllr Booth for feedback for SPCA on its AGM, whether to hold meetings during the day or evening, when a yearly conference should be held, if they would pay for a conference, and lunch arrangements. Cllr Booth would report back to SPCA.</p> <p><i>As it was 9.30pm, an extension of 15 minutes was agreed.</i></p> <p>Housing meeting held on 24 March. Cllr Greatrex gave verbal feedback on a Stafford Borough Council meeting that he and the Clerk had attended on affordable homes. Many other Parish Councils were in attendance. Gnosall Parish Council had been mentioned as it is already working in partnership with Housing Plus.</p> <p>Stafford Borough Council meeting on Your Views – Cllr Payne confirmed he had attended this very useful meeting and had passed copies of the presentation to the Clerk which would be kept in the parish office if any other Cllrs wished to read it.</p>	
10/66	<p>To consider correspondence and other communications, received (list enclosed for parish councillors, available to residents on application to the Clerk).</p> <p>Two letters received from a resident complaining about the Parish Council's response to a planning application were noted. The Chairman read out a response she had made saying the Parish Council are not the determining authority for applications and that these letters would be discussed by the Planning Committee on 22 April and a response made.</p>	Planning Cttee
10/67	<p>To report on Quality Status and Power of Wellbeing and to receive a report of the meeting held on 18 March with neighbouring parish councils</p> <p>It was noted that a very successful meeting was held with 5 other parish councils; others had been invited but could not attend for various reasons but had expressed their interest in future meetings. Notes of the meeting were circulated detailing items that had been discussed. All councils were keen for the event to be repeated. A donation of £50 (raised by a raffle) had been made to the Staffordshire Hoard.</p>	
10/68	<p>To confirm the date and time of the next meeting 10 May 2010 at 7.30pm (the Annual Meeting)</p>	
10/69	<p>To request items for the next Council meeting No items were requested. (Cllr Sharp asked that the rectangular tables are used for future council meetings rather than the round ones)</p>	
10/70	<p>To exclude the press and public whilst confidential items are discussed. Matters relating to the Personnel Committee Minutes of the meeting held on 16 March were received, and the recommendations accepted.</p>	

Chairman Date.....