

Meeting of Gnosall Parish Council
held on Monday 12 July 2010 at 7.30pm in the Brearley Room, Grosvenor Centre.

Present: Cllr M Booth, in the Chair Cllr R Greatrex Cllr C Sharp
Cllr K Williamson Cllr N Haycock Cllr G Payne
Cllr J Tomkinson Cllr S Wallis Cllr S Burgess
Cllr J Cook Cllr P Alker Cllr D Willetts
Cllr D Watson-Jones Cllr A Bevington (from 7.40pm)
Jayne Cooper, Clerk 3 members of the public

10/110	Public Open Forum No matters were raised	
10/111	Police Report The police report had not been received in time for the meeting. If received at a later date, the Clerk to circulate.	
10/112	To record apologies and absences Apologies had been received from Cllr Simkin (family commitment), Cllr Deegan (car accident), Cllr Kelly and Cllr Winnington (at another meeting). Apologies were accepted.	
10/113	<p>a) To receive and confirm the minutes of the last regular meeting on the Council held on 14 June 2010 (previously circulated) Cllr Greatrex queried point 10/109; he believed the word “consult” should have been “instruct”. The Clerk added that she had checked her had written record and had written the word “consult”. The minutes were proposed and seconded as a true record. A vote was taken and it was agreed that the minutes were accurate.</p> <p>b) To receive and confirm the minutes of the special council meeting held on 29 June Subject to 3 minor amendments, the minutes were proposed, seconded and agreed as a true record.</p>	
10/114	To receive any declarations of interest None received.	
10/115	<p>To consider matters arising, not covered elsewhere on the agenda <u>Council Minutes 14.6.10</u> – It was noted that the initial stages of the Wildflower Meadow project had been completed. The hay had been cut, bailed and taken in return for the meadow area being harrowed and the new wildflower hay distributed. This agreement had not set a precedent for future years.</p> <p><u>Special Council Meeting Minutes 29.6.10</u>- There were no matters arising apart from Cllr Greatrex confirming that he had arranged for the information from the parish office to be available for the Housing Enabler.</p>	
10/116	<p>To receive the Clerk’s report The Clerk drew attention to the main points contained in her report. Councillors were informed that the football tournament would take place on 11 September and arrangements would continue over the summer. Cllrs Sharp and Burgess offered to help. Cllr Simkin, at a previous meeting had also said she would help.</p>	

	<p>The Clerk commented that the Chippy Jumps project was nearing completion and a launch event now had to be planned. It was noted that motorbikes are accessing the national cycle route via steps on the land the parish council leases from Staffordshire County Council. It was suggested that the Clerk asks the contractors working on the Chippy Jumps whether a kissing gate at the top of the steps could be included in the cost of the project. The Chairman of Resources Committee agreed that if this is not possible, the contingency fund could be used to purchase a gate – this was agreed by all.</p> <p>As a reminder for councillors, the Clerk's report detailed committee targets. Details were given of achievements made to date. The Chairman added that many positive outcomes have been achieved so far this year by Council which is encouraging.</p> <p>The report was accepted with thanks.</p>	Clerk
10/117	<p>To receive brief verbal reports from Committee Chairmen</p> <p>Grosvenor Committee</p> <ul style="list-style-type: none"> Quotes for work to the Grosvenor Centre, as identified in the access and dilapidation reports, are awaited and would be considered at the next meeting on 20 July. <p>Resources Committee</p> <ul style="list-style-type: none"> Draft notes of the meeting held on 6 July were received. The new finance system was now in place and reports had been generated and reviewed at the meeting on 6 July The purchase of a wireless router to allow Wi-Fi access in the parish office and Grosvenor Centre had been approved The first quarter accounts had been received and would be discussed under item 10/118 The Clerk had provided details regarding the benefits of membership of 3 organisations and consideration was given to subscriptions. It was proposed, seconded and agreed by all to subscribe to all three at a total cost of £160.50. <p>Open Spaces Committee</p> <ul style="list-style-type: none"> An additional meeting had been arranged on 19 July to discuss the wetland project and associated funding. Cllr Payne asked the Clerk to write to the Clerk of the United Charities regarding charity land and to express the parish council's interest in leasing this land as part of the wetland project. <p>Communications Working Group</p> <ul style="list-style-type: none"> Good progress had been made with the website. Comments from councillors were requested. Articles for inclusion in the summer edition of GMK had been requested by 14 July and once approved by the Chairman, this would be distributed at the end of July. <p>Planning Committee</p> <ul style="list-style-type: none"> Notes of a meeting held on 22 June were received- two applications had been considered. The next meeting would be held on 15 July. <p>Festival Week 2011</p> <ul style="list-style-type: none"> Notes of a meeting held on 17 June were received along with a draft programme. Details of the festival week would be included in the August edition of GPN. 	<p>Clerk</p> <p>Clerk</p> <p>Cllrs/ Clerk</p> <p>Clerk</p>

	<ul style="list-style-type: none"> • The next meeting would be held on 22 July. <p>Chippy Jumps Task and Finish Group</p> <ul style="list-style-type: none"> • Notes of a meeting held on 24.6.10 were received. • Residents of Stacey Gardens had been kept informed of planned works. • A launch event is yet to be planned. <p>Parish Plan Working Group</p> <ul style="list-style-type: none"> • Mr Boston gave a verbal report of the meeting held on 8.7.10. • Cllr Willetts had been elected as acting Chairman of this group. • The detailed questionnaire had been discussed and amended. • Community Council of Staffordshire had written offering support. Mr Boston would draft a reply asking for further information. • The next meeting would be held on 18.8.10 at 7.30pm 	
10/118	<p>To receive a report on financial receipts for June 2010 and to receive accounts for approval for the months of July and August 2010</p> <p>The first quarter accounts were received and discussed as well as the accounts for July. All reports had been generated from the new financial system.</p> <p>The Clerk reminded councillors that there is provision detailed within Standing Orders for payment of salaries and urgent invoices to be made and this would be put into effect during August when no council meeting is held.</p> <p>After discussion, accounts were proposed, seconded and agreed.</p>	
10/119	<p>Road and Footway Matters within the parish including:</p> <p>a) Litter, graffiti and street lighting</p> <ul style="list-style-type: none"> • It was reported that a safety issue has emerged following SCC filling in a ditch with road planings on Knightley Road which had spread over the road surface. • It was reported that parking either side of the bridge by the Boat public house causes a danger to oncoming vehicles that have to avoid pedestrians on the bridge and then manoeuvre around the parked vehicles. The Clerk confirmed this had been reported previously and a suggestion made for double yellow lines. • A large pot hole that is increasing in size, outside The Horns public house was reported. • Residents had complained to a councillor regarding the conditions of the cross roads in Bescote. • A request had previously been made for several litter bins in the parish but had not yet been actioned by Stafford Borough Council. <p>Action: The Clerk would report or chase up all the points mentioned</p> <p>b) Reply from Bill Cash regarding the A518 safety</p> <p>The Clerk read out a reply from Bill Cash MP saying that he would contact the Department of Transport regarding this issue.</p>	Clerk

	<p>It was noted that an invitation had been received from SCC, at very short notice, to a meeting to discuss the new motor cycle safety measures to be put in place on the A518. Cllr Greatrex had attended and reported that SCC would be re-signing the A518 from Newport to the motorway bridge in Stafford. There would be more visible signs, specifically for motor bikes but they would also be beneficial to other motorists. Cllr Greatrex had mentioned the problems with the A518 near to Swan Pit nursery and had been informed that the coroner's report is awaited for SCC to consider. Cllr Greatrex added that the proposals do not include speed restrictions as speed limits are adequate for the road, however, SCC had reported they would be reviewing all roads in the county.</p> <p>A copy of the mapping would be sent to the parish office from SCC.</p> <p>c) Proposal from Cllr Williamson regarding possible rumble strips near to the Open Spaces play park As a result of complaints from residents regarding inconsiderate use of vehicles on the car park, Cllr Williamson suggested that the parish council considers "sleeping policemen" (not rumble strips) to be built to prevent speeding on this site.</p> <p>It was proposed, seconded and agreed that the Clerk obtains the necessary information to action this, including costs, and writes to the Sports Club to inform them of these plans</p> <p>d) To report any jobs for the Neighbourhood Highway Team's visit 22-25 July The Clerk reminded councillors to pass any requests to her to be passed to the NHT.</p>	Clerk
10/120	<p>To receive the following reports;</p> <p>Parish Council's articles for local newspapers Thanks were given to Cllr Booth for sending information each week to local newspapers on Gnosall matters. This has helped improve communication from the Parish Council.</p> <p>The Clerk would include details of the Festival Week 2011 and the executive summary of the housing survey in the August edition of GPN.</p> <p>Reports from County and Borough Councillors Cllr Williamson reported that Stafford Borough council had started the budget process - savings over the next 4 years are to be made.</p> <p>Cllr Booth asked about LEADER funding – Cllr Williamson suggested the Clerk contacts SBC to find out if funds are still available.</p> <p>Any other reports Cllr Booth reported that she had attended a Civic Service in Newport, this was the first service where people from Staffordshire had been invited. Councillors were reminded that the Parish council's second Civic Service would be held in 2011.</p>	<p>Clerk</p> <p>Clerk</p>

10/121	<p>To consider correspondence and other communications, received (list enclosed for parish councillors, available to residents on application to the Clerk)</p> <p>a) letter from a Gnosall resident raising questions regarding parking on the High Street The Clerk read out this letter which was discussed. The Clerk to reply with agreed answers to the specific questions about parking penalties.</p> <p>b) letter from Taylor Wimpey (TW) re transfer of land The Clerk read out an email received from TW asking whether the Gnosall Parish Council would pay TW's legal fees for the transfer of the land on Brookhouse Road to the Parish Council. The Clerk had spoken to TW to determine a price and had been told this could be between £500 and £1000 and that TW would keep costs as low as possible by using an internal lawyer.</p> <p>This was discussed in detail as well as whether the Parish Council appoints Staffordshire County Council (SCC) or Hand Morgan and Owen (GPC's solicitors) to carry out conveyancing. It was proposed seconded and agreed that for the September Council meeting, the Clerk obtain all necessary information to enable council to make a reasonable decision on costs and fees associated with the legal matters regarding the transfer of this land.</p> <p>The Clerk would also contact Cllr Mark Winnington at SCC to determine whether he could offer any free advice via the SCC's legal services.</p> <p>c) invitation from Staffordshire County Council event on 4 October Local Council Day The Clerk to reply requesting three places.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
10/122	<p>To report on Quality Status and power of Wellbeing There was nothing to report.</p>	
10/123	<p>To confirm the date and time of the next meeting The next Council meeting would be held on Monday 13 September at 7.30pm</p>	
10/124	<p>To request items for the next Council agenda Cllrs were reminded to pass any requests for the next meeting to the Clerk 10 days prior to the meeting date.</p>	
10/125	<p>To exclude the press and public whilst confidential items, if any are discussed Details of a meeting held with Age Concern regarding its arrangements with Gnosall Parish Council were discussed confidentially.</p>	

The meeting closed at 9.45pm

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Chairman

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Date